

Village of Channahon  
24555 S. Navajo Drive  
Channahon, IL 60410  
815-467-6644



April 9, 2009

Dear Crafter:

The Channahon Events Council is please to announce the **2009 Three Rivers Festival Craft Fair** to be held on Saturday, August 15 and Sunday, August 16, 2009. The craft hours are 10:00 a.m. to 6:00 p.m. on Saturday, and 11:00 a.m. to 5:00 p.m. on Sunday. Do not set-up any sooner then 6:30 a.m. on Saturday and Sunday. We are not responsible for items left after closing.

**Application deadline is Wednesday, July 22, 2009. Spaces are reserved in order as applications are received!**

**Carefully look over the rules for participation, as follows:**

- Absolutely **NO** flea market or resale items permitted – Arts and Crafts only! Any exhibitor who refuses to conform to these rules will be escorted out IMMEDIATELY, thus forfeiting the contract fee and also permanently banning the exhibitor from exhibiting at Channahon's Craft Fair in the future!
- No smoking under the craft tent.
- No Animals.
- No electricity provided and no generators etc are allowed.
- No radios unless you use headphones.
- No parking in handicapped zones unless you have proper credentials.

The cost of a 10' x 10' space is **\$40.00**. Table rental is **\$15.00** and must be reserved and paid for (along with space fee) on attached application, with **checks payable to Village of Channahon**.

**The location of the craft tent will not be available until the end of the month of July.** The Festival committee has stated it will be located in a high traffic area. However, to accommodate a larger mix of crafters, we are limiting each applicant in purchasing no more than two 10'x 10' spaces under the tent. For those who have their own canopies, there are several spaces outside the tent which may be a little larger than 10'xs10' (make note on application).

Please complete and return the enclosed application, your check(s) along with any non-returnable photographs of your display/crafts you will exhibit. Since spaces fill up quickly, be sure to include your payment, otherwise you will NOT have a reservation.

This year your location number will be on your confirmation sheet which will be sent out to you during the week of August 3, 2009. You may begin to set up any time **after 6:30 a.m.** Please be sure to set up in your spot which will be marked. If there are any problems we will go back to not getting your location number till Saturday.

Crafters please keep in mind that this event is put on by volunteers and not employees of the Village of Channahon. You are welcomed to call my home at 815-467-9184 and leave a brief message. I will return calls after 5:00 p.m. within 48 hours.

Sincerely,

*Chris McMillin*

Chris McMillin  
Community Events Council- Craft Fair Chairperson

# Three Rivers Festival Craft Fair



## Crafter Application (PLEASE PRINT)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Phone: (      ) \_\_\_\_\_

Please list the type of Craft you plan to sell/display:

\_\_\_\_\_

\_\_\_\_\_

Number of SPACES Rented \_\_\_\_\_ x \$40.00 = \$ \_\_\_\_\_

Number of TABLES Rented \_\_\_\_\_ x \$15.00 = \$ \_\_\_\_\_

**TOTAL AMOUNT** \$ \_\_\_\_\_

CHECK ONE:  Inside Tent       Outside Tent

Please submit application and check payable to Village of Channahon.

You can either drop off the application

with check or mail to:

Village of Channahon

24555 S. Navajo Drive

Channahon, IL 60410

If you need directions

call the Municipal Building

at 815-467-6644.

OFFICE USE ONLY

Received on: \_\_\_\_\_

By: \_\_\_\_\_

Number Issued: \_\_\_\_\_

(In order as received)