

CHANNAHON PARK DISTRICT
Minutes of the November 28, 2016 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by the President at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Babich, Lesniak, Clower

COMMISSIONERS ABSENT: Lehman, Caldwell

STAFF PRESENT: Szoke, Knutson, Smith, Anfield, Munkvold

GUESTS PRESENT: None

Everyone present at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the October 24, 2016 Board Meeting presented for approval. Motion by Commissioner Lesniak, second by Commissioner Babich to approve the minutes of the October 24, 2016 Regular Meeting of the Channahon Park District Board of Commissioners. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

A letter was received from a participant's parent regarding their experience with their youth soccer coach.

PUBLIC COMMENT

None at this time.

COMMISSIONER'S REPORTS

No reports at this time.

TREASURER'S REPORT

Staff reviewed the monthly Treasurer's Report and reviewed the outstanding bills presented for approval. Motion by Commissioner Babich second by Commissioner Lesniak to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Clower, Lesniak and Babich. Commissioners Lehman and Caldwell

were not present to vote. Motion carried 3-0 with two absences.

EXECUTIVE DIRECTOR'S REPORT

The Village of Channahon shared that they have received a bike path grant administered thru the Illinois Department of Transportation in the amount of approximately \$680,000. Funding comes from Federal dollars under a transportation enhancement program.

The Board ratified their earlier vote to authorize the District to enter into 35 month contracts to renew contracts with Direct Energy to provide electricity for District facilities. Two brokers obtained pricing from 13 different suppliers.

Two residents have picked up nominating petition packets for the April 4, 2017 election. One seat is open; the filing dates are December 12 thru 19th.

STAFF REPORTS

Commissioner Babich inquired for the timing to produce a recreation programming utilization report, with staff reporting 2016 numbers were being compiled. Golf Course Manger Smith reviewed gift certificate sales to date and responded to Commissioner Lesniak's inquiry on the Grille Room closing for the 2016-2017 off season and financial results for the 2015-2016 off season. Fall and Winter rates for the Golf Course were also reviewed.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

Capital Campaign assessment work continues by the Foundation's consultant. Executive Director Szoke and Foundation President Mike Rittof have met with Morris Hospital Chief Financial Officer to review the hospital's Capital Pledge status.

OLD BUSINESS

Commissioner Lesniak inquired about alternatives to remove trees in the trail corridor at the Arroyo Trails site. The potential of an in-kind contractor to perform the tree removal work has not yet been confirmed.

The Board reviewed the project components for the OSLAD funded improvements at Central Park. Hitchcock Design Group is preparing a new contract budget with staff level meetings scheduled in December and January prior to bids being let.

NEW BUSINESS

The Board reviewed a tentative 2016 real estate tax levy. The recommendation is for a Corporate levy in the amount for \$996,000; 881,000 in Recreation fund; \$123,500 in the Liability fund, and 68,000 in the Joint Handicap Recreation Fund for a total of \$2,068,500. Bond and Interest levy previously filed with the County Clerks totaled \$749,053. The total anticipated increase in property tax revenues totals \$133,554 / approximately 4.97%. If the levy is fully extended a tax rate of .3390 is anticipated, a less than a one cent increase from the 2015 extension. Motion by Commissioner Lesniak second by Commissioner Babich to approve Ordinance #346, levying \$2,068,500 in 2016 real estate property taxes. Upon a roll call vote, the following Commissioners voted aye: Clower, Lesniak and Babich. Commissioners Lehman and Caldwell were not present to vote. Motion carried 3-0 with two absences.

Golf Grounds Operations Manager Anfield reviewed an early order program for plant protectants. An order of Xzempler fungicide is available at an approximate 8% savings from Conserv FS in the amount of \$3,429.12. Motion by Commissioner Babich second by Commissioner Lesniak to approve the purchase of the fungicide from Conserv FS. Upon a roll call vote, the following Commissioners voted aye: Clower, Lesniak and Babich. Commissioners Lehman and Caldwell were not present to vote. Motion carried 3-0 with two absences. Commissioner Lesniak requested comparable pricing for the product from 2016.

Motion by Commissioner Lesniak second by Commissioner Babich to approve the District's 2017 Holiday Schedule. All Commissioners present voted aye; motion carried.

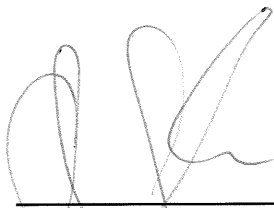
Motion by Commissioner Babich second by Commissioner Lesniak to approve the 2017 Regular Meeting Schedule for the Channahon Park District Board of Commissioners. All Commissioners present voted aye; motion carried.

Motion by Commissioner Lesniak second by Commissioner Babich to approve the appointment of Commissioner Lehman as the delegate for the Park District at the Illinois Association of Park Districts annual meeting. All Commissioners present voted aye; motion carried

The Board reviewed policy revisions recommended by staff that will bring staff personal policies in line with recently passed state law. The policies concern the Child Bereavement Leave Act; The Victims Economic Safety and Security Act; and the Employee Sick Leave Act. Motion by Commissioner Lesniak, second by Commissioner Babich to approve revisions to the Three policies. Upon a roll call vote, the following Commissioners voted aye: Clower, Lesniak and Babich. Commissioners Lehman and Caldwell were not present to vote. Motion carried 3-0 with two absences.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Lesniak, second by Commissioner Babich to adjourn the meeting at 5:45 p.m. All ayes, motion carried.



Charles J. Szoke
Secretary