

**CHANNAHON PARK DISTRICT**  
**Minutes of the February 21, 2017 Regular Meeting of the Board of Commissioners**

CALL TO ORDER

The meeting was called to order by the President at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Babich, Clower, Caldwell, Lehman

COMMISSIONERS ABSENT: Lesniak

STAFF PRESENT: Szoke, Smith, Munkvold, Knutson, Fox, Cole

GUESTS PRESENT: Mike Geldean, Jenna Beck from Hitchcock Design Group, Tom Durkin and Mike Petrick from the Village of Channahon, Mark Good and Ryan Stoller from VentureOne.

Everyone present at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the January 31, 2017 Board Meeting presented for approval. Motion by Commissioner Caldwell, second by Commissioner Babich to approve the minutes of the December 19, 2016 Regular Meeting of the Channahon Park District Board of Commissioners. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

None at this time.

PUBLIC COMMENT

None at this time.

COMMISSIONER'S REPORTS

None at this time.

TREASURER'S REPORT

Staff reviewed the monthly Treasurer's Report and reviewed the outstanding bills presented for approval. Motion by Commissioner Lehman second by Commissioner Caldwell to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Clower, Lehman, Caldwell and Babich. Commissioner Lesniak was not present to vote. Motion carried 4-0 with one absence.

#### EXECUTIVE DIRECTOR'S REPORT

Executive Director Szoke reviewed a legislative proposal for a two year real estate property tax freeze as part of Illinois Senate initiatives.

#### STAFF REPORTS

Commissioners reviewed the monthly written staff team reports. No comments.

#### PEOPLE FOR CHANNAHON PARKS FOUNDATION

The February 25<sup>th</sup> Putts and Suds for Parks event was reviewed for the Board. Registration has significantly increased from 2016 first annual event.

#### OLD BUSINESS

Jenna Beck from HDB reviewed tentative scheduling and the overall budget for the Central Park project. The Illinois Department of Natural Resources has been asked to approve removing the Ball field lighting from the overall project scope.

Staff reviewed the Arroyo trails project. April 1<sup>st</sup> remains the deadline for any tree removal in the trail corridor to prevent adverse effects to the Eastern Long-Eared Bat. A tree contractor will review the scope of work this coming week. The construction budget developed by the engineering and planning teams budget has increased, causing staff to continue to investigate volunteer and in-kind contributions.

#### NEW BUSINESS

Village of Channahon Administrator Tom Durkin and representatives of VentureOne developers reviewed the proposed Crossroads 55 distribution center. The developers will be seeking real estate property tax abatement incentives to offset a portion of their costs for necessary site infrastructure consisting of road improvements and water mains. The Village is seeking an agreement with all affected taxing bodies that would define the structure and amounts of the abatements. The Village and VentureOne will return at a future Board meeting seeking approval of and intergovernmental agreement for the project and abatement incentives.

Staff members reviewed the District's Fiscal Year 2017 Capital Plan. The Plan is larger in projects and expenditures compared to prior years resulting from costs associated with Arroyo Trails and Central Park. The plan totals \$975,060 in Parks expenditures; \$51,750 in Golf expenditures; and \$34,405 in accessibility expenditures. Motion by Commissioner Caldwell, second by Commissioner Babich to approve the fiscal year 2017 Capital Plan budget as presented. Upon a roll call vote, the following Commissioners voted aye: Clower, Lehman, Caldwell and Babich. Commissioner Lesniak was not present to vote. Motion carried 4-0 with one absence.

Staff presented proposals to purchase a new replacement pickup truck for Parks and a 12 passenger van for Recreation. The Ford F-250 truck will be purchased thru the Suburban Purchasing Cooperative for \$21,049; the Ford Transit 12 passenger van will be purchased from the State of Illinois joint purchasing program for \$27,274. Motion by Commissioner Lehman second by Commissioner Babich to approve the purchase of a F-250 from Currie Motors thru the Suburban Purchasing Cooperative for \$21,049. Upon a roll call vote, the following Commissioners voted aye: Clower, Lehman, Caldwell and Babich. Commissioner Lesniak was not present to vote. Motion carried 4-0 with one absence.

Motion by Commissioner Caldwell second by Commissioner Babich to approve the purchase of 2017 Ford Transit 12 passenger van from Landmark Ford thru the State of Illinois Joint Purchasing Program in the amount of \$27,274. Upon a roll call vote, the following Commissioners voted aye: Clower, Lehman, Caldwell and Babich. Commissioner Lesniak was not present to vote. Motion carried 4-0 with one absence.

Staff presented a review of 2016 Districtwide Goal accomplishments, and proposed 2017 Districtwide Goals. Commissioners reviewed and commented on the goals without additional substantive changes. Motion by Commissioner Babich, second by Commissioner Caldwell to approve the 2017 Districtwide Goals as presented. Upon a roll call vote, the following Commissioners voted aye: Clower, Lehman, Caldwell and Babich. Commissioner Lesniak was not present to vote. Motion carried 4-0 with one absence.

#### ADJOURN TO CLOSED SESSION

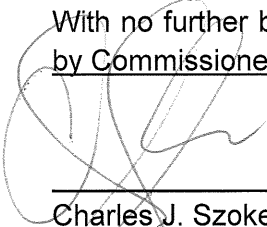
Motion by Commissioner Caldwell, second by Commissioner Babich to adjourn into closed session at 6:45 p.m. for the following topics: 5 ILCS 120/2(c)(11) Pending or Imminent Litigation; 5 ILCS 120/2(c)(1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees; 5 ILCS 120/2(c)(2) Deliberations concerning salary schedules for one or more classes of employees.

#### RECONVENE TO OPEN SESSION

The Board reconvened to open session at 7:20 pm.

#### ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Caldwell, second by Commissioner Babich to adjourn the meeting at 7:20 p.m. All ayes, motion carried.



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Charles J. Szoke  
Secretary