

Channahon Park District
George A. McCoy
Financial Assistance Program

The Channahon Park District Financial Assistance Program is made available through various funding resources to provide financial assistance to **residents of the Channahon Park District** in need in order for them to participate in Channahon Park District programs.

Procedures and Guidelines

1. **Financial assistance is available to residents of the Channahon Park District.**
2. The financial assistance application must be filled out completely and returned with the all required materials and the registration form in order to be considered.
3. Applications will be reviewed and decisions will be based on the gross income of all adult members within the household.
4. Approval will be based on income guidelines set forth by the US Department of Agriculture.
5. To verify eligibility please provide:
 - a. Proof of income for all adults in the household including two paycheck stubs from each member.
 - b. A copy of any other aid you qualify for.
 - c. Applicants must also provide a copy of most recent tax return yearly.
 - d. Provide proof of residency i.e. driver's license, utility bill, etc.
6. Financial Assistance is based on need and availability of funds and will be awarded on a first come first serve basis in any budget year.
7. All submitted information is kept confidential. Only those employees involved in the registration process will have access to information.
8. All information must be true and accurate. Financial assistance awarded on the basis of false information supplied by applicant will be revoked.
9. Financial Assistance awarded to those who qualify for the free meal program according to USDA Guidelines will not normally exceed
 - a. **\$75/person/winter/spring with a cap of \$225/family/winter/spring**
 - b. **\$150/person/summer/fall with a cap of \$450/family/summer/fall.**

10. Financial Assistance awarded to those who qualify for the reduced price meal program according to USDA Guidelines will not normally exceed
 - a. **\$50/person/winter/spring with a cap of \$150/family/winter/spring &**
 - b. **\$100/person/summer/fall with a cap of \$300/family/summer/fall.**
11. Day Camp, After the Bell after school program, Me Too!, Kids Connection Preschool and memberships will be considered separately from above and as follows:
 - i. Applicants will be referred to Child Care Resource & Referral (CCR&R) for Day Camp and After the Bell. If they are approved by CCR&R, we will accept CCR&R's payment and a reduced payment (based on need) per child from the patron.
 - ii. Me Too and Kids Connection will provide assistance up to 75% of the cost based on need. The balance for Kids Connection Preschool may be charged monthly through the monthly payment program. The balance due for Me Too would have to be paid up front.
 - iii. Memberships will provide assistance up to 75% of the cost based on need. Fitness center membership will be three months. The balance due must be paid in full for the membership to be active.
12. Some contractual programs, such as Challenger Soccer and Young Rembrandts, may provide a Scholarship program on their own. These programs will also be considered separately and may require participants to apply with both the Park District and the entity providing the program.
13. Families who receive approval for financial assistance will need to re-apply with each programming season – winter/spring & summer/fall.
14. The Channahon Park District Financial Assistance Program is subject to change.
15. Financial Assistance payments awarded are never refunded to the participant in any case.
16. Contact Program Manger at 815-467-7275 for additional information.

Revised: 07/07/2016

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Application

This form must be fully completed in order to be considered for financial assistance. Thank you.

Date: _____

Name of Parent/Guardian requesting financial Assistance: _____

Name of all other adults in household:

1) _____ 2) _____

3) _____ 4) _____

****All adult household members must provide proof of income as part of the application process with each brochure season.**

Names and birthdates of children:

1) _____ 2) _____

3) _____ 4) _____

5) _____ 6) _____

7) _____ 8) _____

Phone (Home) _____ **Phone (Cell)** _____

Address: _____

City: _____ **Zip:** _____

****Please provide a copy of a current utility bill to show proof of residency****

Please list all sources of income: _____

Please indicate other aid received and attach copies for documentation:

Please submit a cover letter with any additional information that you would like to have taken into consideration.