

CHANNAHON PARK DISTRICT
Minutes of the October 23, 2017 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by the President at 4:30 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Geldean, Clower, Lehman, Babich

COMMISSIONERS ABSENT: Caldwell

STAFF PRESENT: Szoke, Munkvold, Smith and Cherbak

GUESTS PRESENT: Dave Philips Speer Financial
 Residents D Sanfilippo and C Plonczynski

Everyone present at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the September 25, 2017 Regular Board Meeting were presented for approval. Commissioner Geldean noted typographical errors to be corrected. Motion by Commissioner Lehman, second by Commissioner Geldean to approve the minutes of the September 25, 2017 Regular Board Meeting of the Channahon Park District Board of Commissioners as corrected. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

None at this time.

PUBLIC COMMENT

Resident Dominic Sanfilippo stated he had no comment at this time and was looking for updates on the Arroyo Trails project. He was advised that there were no action items for the project on tonight's agenda.

COMMISSIONER'S REPORTS

Commissioner Lehman commented favorably on the Park Foundation Celebrity Golf Outing held earlier this month.

TREASURER'S REPORT

Staff reviewed the monthly Treasurer's Report and reviewed the outstanding bills presented for approval. Motion by Commissioner Clower second by Commissioner Geldean to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Park Planning and Natural Resource Manager Cherbak reviewed the Central Park Project payout #2 with change order #3 and a status update. Motion by Commissioner Clower, second by Commissioner Geldean to approve payment to Frank Burla and Association for payout #2 in the Central Park Project in the amount of \$39,864.71. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

EXECUTIVE DIRECTOR'S REPORT

Szoke reviewed two Will County assessment appeals that totaled over \$11 million. The Will County State's Attorney represents taxing agencies in assessment appeals.

R.E. Hamilton Consulting Engineers is preparing a proposal to mark the trails center line at Arroyo Trails. The work will allow design of the trail routing to be completed.

STAFF REPORTS

Commissioner Geldean inquired to the process to complete the Sensory Gardening planting. Park Planning and Natural Resources Manager Cherbak reported that staff will do the plantings.

Golf Manager Smith reviewed Heritage Bluffs rounds of play number for September and thru October to date.

Park Grounds & Facility Maintenance Manger Fox submitted a report on the need to replace two separate pool drain flanges and Tomahawk Aquatic Center. Once three proposals are received, the Board will be polled for approval.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

96 of a possible 104 players registered and participated in the Foundations October 6th Celebrity Golf Outing. Financial results are being finalized with anticipated net of approximately \$30,000.

Commissioner Lehman reported on a ceremonial ground breaking ceremony planned by the Park Foundation at Arroyo Trails scheduled for November 17th or 18th.

The Foundation's next regular Board meeting is scheduled for January 11, 2018

OLD BUSINESS

None at this time.

NEW BUSINESS

Dave Philips from Speer Financial reported on the sale of the District's 2017A and 2017B Limited Tax refunding park bonds. CIBC purchased both issues at interest rates 2.5031% for the \$702,890 tax exempt issue and 4.396% for the \$79,185 taxable issue.

Motion by Commissioner Lehman, second by Commissioner Clower to approve Ordinance 352, providing for the issue of \$79,185 Taxable General Obligation Limited Tax Refunding Park Bonds, Series 2017A, and \$702,855 General Obligation Limited Tax Refunding Park Bonds, Series 2017B, of the Channahon Park District, Will and Grundy Counties, Illinois, to provide the revenue source for the payment of outstanding obligations of the District, for the levy of a direct annual tax to pay the principal and interest on said bonds. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Motion by Commissioner Lehman, second by Commissioner Clower to approve and accept the 2017A low bid from CIBC bank at 4.396%.

Motion by Commissioner Clower, second by Commissioner Geldean to approve and accept the 2017B low bid from CIBC bank at 2.5031%. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Staff reviewed quotes received to print the series 2018 Program and Service Guide seven quotes were solicited with three received. Motion by Commissioner Clower, second by Commissioner Geldean to approve Program and Service Guide 2018 series to Woodward Printing the low quote of \$9,619.00 Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Staff reviewed the status of 2017 Districtwide goals. Commissioners had no additional comments or additions.

Next the Board reviewed selected sections for the District Policies & Procedures Manual.

Motion by Commissioner Lehman Second by Commissioner Clower to approve Section 3.1 Public Meeting Policy with proposed change to public comment procedures. Upon a roll call

vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Motion by Commissioner Lehman Second by Commissioner Clower to approve Section 3.2 Closed Session Meeting Policy without any changes to policy. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Motion by Commissioner Lehman Second by Commissioner Clower to approve Section 3.3 Board Officers Duties & Committees without any changes to policy. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Motion by Commissioner Lehman Second by Commissioner Clower to approve Section 5.1 Financial Operations without proposed changes. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Motion by Commissioner Lehman Second by Commissioner Clower to approve Section 5.2 Capital Improvement Planning without any changes to policy. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Motion by Commissioner Lehman Second by Commissioner Clower to approve Section 5.3 Comprehensive Revenue Policy without any changes to policy. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Motion by Commissioner Lehman Second by Commissioner Clower to approve Section 5.4 Bill Payment Policy without any changes to policy. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Motion by Commissioner Lehman Second by Commissioner Clower to approve Section 5.5 Investment Policy without proposed change. Upon a roll call vote, the following Commissioners Minutes of the October 23, 2017 Channahon Park District Board Meeting voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

Motion by Commissioner Lehman Second by Commissioner Clower to approve Section 5.6 Bond Rating Policy without any changes to policy. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Babich; the following Commissioner was absent: Caldwell. Motion carried 4-0 with one absence.

ADJOURN TO CLOSED SESSION

Motion by Commissioner Geldean, second by Commissioner Clower to adjourn into close session at 5:10 p.m. for the following topics: 5 ILCS 120/2(c)(11) Pending or Imminent Litigation; 5 ILCS 120/2(c)(1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees; 5 ILCS 120/2(c)(2) Deliberations concerning salary schedules for one or more classes of employees.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 5:31 pm

Motion by Geldean second by Commissioner Lehman to approve a Staff Member resignation severance agreement proposed by Executive Director Szoke. All Commissioners present voted aye; motion carried.

Commissioners next toured the Central Park improvements project.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Clower, second by Commissioner Geldean to adjourn the meeting at 5:55 p.m. All ayes, motion carried.



Charles J. Szoke
Secretary