

CHANNAHON PARK DISTRICT
Minutes of the April 23, 2018 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by the President at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Lehman, Geldean, Caldwell

COMMISSIONERS ABSENT: Babich, Clower

STAFF PRESENT: Szoke, Knutson, Smith

GUESTS PRESENT: None

Everyone present at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the March 26, 2018 Regular Board Meeting were presented for approval. Motion by Commissioner Geldean, second by Commissioner Lehman to approve the minutes of the March 26, 2018 Regular Board Meeting of the Channahon Park District Board of Commissioners. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

No correspondence to the Board was received.

PUBLIC COMMENT

None at this time.

COMMISSIONER'S REPORTS

None at this time.

TREASURER'S REPORT

Staff reviewed the monthly Treasurer's Report and reviewed the outstanding bills presented for approval. Motion by Commissioner Lehman second by Commissioner Geldean to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Caldwell. The following Commissioners were not present to vote: Babich, Clower. Motion carried 3-0 with two absences.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director's written report was reviewed by the Board, property tax calculations have been completed by Will and Grundy Counties. Tax rates are .3222 in Will County and

.3211 in Grundy County, fractionally reduced from the prior year and at their lowest levels since 2014.

Tree removals within the trail corridor at Arroyo Trails have been completed. The Board reviewed a tentative project timeline for trail improvements,

STAFF REPORTS

Superintendent of Golf Operations Smith reviewed the Spring Scramble event and reported that deep tine greens aerification had been completed.

Knutson reviewed utilization rates at Heritage Crossing.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

The Donor appreciation party is scheduled for Saturday May 19th.

The next Foundation Board of Trustee meeting is Tuesday, April 24th.

OLD BUSINESS

None at this time.

NEW BUSINESS

Staff reviewed proposals to separate water service and electric from the residence and maintenance facility at Heritage Bluffs Public Golf Club. Jake Electric will reconfigure the electric service at a not to exceed price of \$5,000. Will County Well and Pump will relocate the service line and pressure tank to the maintenance facility for \$5,010. Motion by Commissioner Lehman, second by Commissioner Geldean to proceed with the two projects as recommended by staff. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Caldwell. The following Commissioners were not present to vote: Babich, Clower. Motion carried 3-0 with two absences.

Superintendent of Recreation and Facilities Knutson reviewed a proposal to restripe the running track and south gym floor at Heritage Crossing. The current lines are part of the original installation and are now 15 years old. The installing contractor provided the only proposal that would guarantee the performance of the restriping. Motion by Commissioner Geldean, second by Commissioner Lehman to approve the restriping proposal from Kiefer Flooring Inc. in the amount of \$16,610. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Caldwell. The following Commissioners were not present to vote: Babich, Clower.

Motion carried 3-0 with two absences.

Upon review, Motion by Commissioner Geldean, second by Commissioner Lehman to approve a staff proposal for the first half of 2018 computer rotations in the amount of \$5,500.00 for six HP work stations and licensing software from CDW-G. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Caldwell. The following Commissioners were not present to vote: Babich, Clower. Motion carried 3-0 with two absences.

Knutson next presented proposals received for summer day camp bus transportation for outings. Three quotes were requested with two proposals received. Motion by Commissioner Lehman, second by Commissioner Geldean to approve the low quote of \$8 622.50 from First Student for the number of trips and bus needs identified by staff. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Caldwell. The following Commissioners were not present to vote: Babich, Clower. Motion carried 3-0 with two absences.

Motion by Commissioner Geldean, second by Commissioner Lehman to approve the purchase of three dozen lounge chairs for Tomahawk Aquatic Center in the amount \$6,598.42 from Resort Contract Furnishings, the lowest responsible quote of five received. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Caldwell. The following Commissioners were not present to vote: Babich, Clower. Motion carried 3-0 with two absences.

Smith presented a proposal to purchase a second turbine blower for Heritage Bluffs. Staff are recommending the second quote received which is \$70.00/1% higher than the low quote so that both machines are from the same manufacture for parts and services. Motion by Commissioner Lehman, second by Commissioner Geldean to approve the purchase of a Buffalo KB\$ town behind turbine blower in the amount of \$6,900.00 from J.W. Turf Inc. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Caldwell. The following Commissioners were not present to vote: Babich, Clower. Motion carried 3-0 with two absences.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Geldean, second by Commissioner Lehman to adjourn the meeting at 5:40 p.m. All ayes, motion carried.



Charles J. Szoke
Secretary