

CHANNAHON PARK DISTRICT
Minutes of the May 21, 2018 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by the President at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Lehman, Clower, Babich

COMMISSIONERS ABSENT: Geldean, Caldwell

GUESTS PRESENT: None

STAFF PRESENT: Szoke, Knutson, Smith, Munkvold, Cherbak

Everyone present at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the April 23, 2018 Regular Board Meeting were presented for approval. Motion by Commissioner Lehman, second by Commissioner Clower to approve the minutes of the April 23, 2018 Regular Board Meeting of the Channahon Park District Board of Commissioners. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

A Grille Room patron sent an e-mail regarding the reopening of the Grille Room for the season in April.

PUBLIC COMMENT

None at this time.

COMMISSIONER'S REPORTS

None at this time.

TREASURER'S REPORT

Staff reviewed the monthly Treasurer's Report and reviewed the outstanding bills presented for approval. Motion by Commissioner Lehman second by Commissioner Clower to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Lehman, Clower, Babich. The following Commissioners were not present to vote: Caldwell, Geldean. Motion carried 3-0 with two absences.

EXECUTIVE DIRECTOR'S REPORT

Preliminary proposals were received from the Illinois Association of Park Districts and GovHR USA to assist the District in selecting the next Executive Director.

The Board was advised the Central Park Improvements ribbon cutting on June 15th and the Community Park Prairie Wetland ribbon cutting on June 21st.

STAFF REPORTS

Superintendent of Golf Operations Smith presented each Board member a 25th Anniversary Pin Flag from Heritage Bluffs.

Superintendent of Recreation and Facilities Knutson reviewed Recreation preparations for the start of recreation programming for the summer and the Aquatic Center opening.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

The Foundation's Capital Committee meets June 14th at Heritage Bluffs.

The next Board of Trustee meeting is on Thursday July 12th also at Heritage Bluffs.

OLD BUSINESS

None at this time.

NEW BUSINESS

Knutson presented quotes to replace VCT tile in the commons area and polish and stain the existing concrete as the new finished floor surface. The tile is the original installation. The project scope also includes replacing the front control desk. Motion by Commissioner Lehman second by Commissioner Clower to approve the proposal for the Arrowhead Community Center floor in the commons area and award a contract to Contemporary Concrete Creations for \$14,405 the lowest of three quotes solicited, and to replace the front control desk at a total not to exceed project price of \$35,000, the amount included in the FY 2018 Capital budget. Upon a roll call vote, the following Commissioners voted aye: Lehman, Clower, Babich. The following Commissioners were not present to vote: Caldwell, Geldean. Motion carried 3-0 with two absences.

Park Planning and Natural Resource Manage Cherbak reviewed two proposals received for a three year maintenance and grow in period for the areas in Community Park Wetland disturbed with the BP Pipeline project. The scope of work included periodic mowing and spot herbicide

treatments to prevent establishment of invasive species and encouraging resettlement of the native plants. Motion by Commissioner Clower second by Commissioner Lehman to award a contract to Natural Resource Management Inc. in the amount of \$9,450, with the entire expense to paid for by BP in accordance with their contract. Upon a roll call vote, the following Commissioners voted aye: Lehman, Clower, Babich. The following Commissioners were not present to vote: Caldwell, Geldean. Motion carried 3-0 with two absences.

Cherbak next presented five quotes for providing engineered wood fiber playground safety surfacing at various parks. Motion by Commissioner Lehman second by Commissioner Clower to approve the low quote for 325 cubic yards of material plus split load delivery fees to Rainbow Farms Enterprises in the amount of \$5,037.50. Upon a roll call vote, the following Commissioners voted aye: Lehman, Clower, Babich. The following Commissioners were not present to vote: Caldwell, Geldean. Motion carried 3-0 with two absences.

The Board reviewed three proposals received to install masonry columns at the Central Park Pine and Spruce Pavilions. The columns will match those installed at the new Linden Pavilion. Motion by Commissioner Clower second by Commissioner Lehman to approve the low quote of \$5,360 to McPherson Construction Inc. Upon a roll call vote, the following Commissioners voted aye: Lehman, Clower, Babich. The following Commissioners were not present to vote: Caldwell, Geldean. Motion carried 3-0 with two absences.

Staff presented background information on updating the District's Full time Staff Salary range schedule. Szoke recommended that a Board Committee would meet with staff to prepare a proposal for the full Board. Commissioner Lehman and Commissioner Caldwell have indicated an interest in participating in the review.

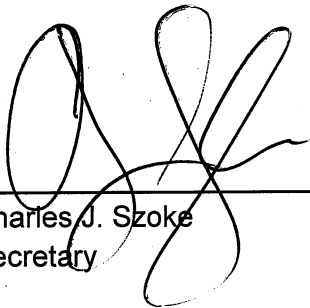
Motion by Commissioner Clower second by Commissioner Lehman to approve Ordinance # 358 Tree Preservation and Protection Ordinance for the Channahon Park District. The Ordinance was requested from the Morton Arboretum, to support our Urban Forestry Grant. Upon a roll call vote, the following Commissioners voted aye: Lehman, Clower, Babich. The following Commissioners were not present to vote: Caldwell, Geldean. Motion carried 3-0 with two absences.

Lehman and Szoke reviewed a meeting with the Will County Supervision of Assessment regarding a new valuation agreement for ExxonMobil Joliet Refinery parcels. A six-year agreement to replace the expiring 5 year agreement is proposed and will reduce the refinery

parcel by over \$82 million, from \$378.5 million in TX2018 to \$296.4 million in TX2023. The proposal does not contain an annual new property valuation as the existing agreement contains. A signature document will be presented for Board approval at the June meeting.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Clower, second by Commissioner Lehman to adjourn the meeting at 6:14 p.m. All ayes, motion carried.



Charles J. Szoke
Secretary