

CHANNAHON PARK DISTRICT
Minutes of the October 22, 2018 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by the Vice President at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Geldean, Caldwell, Clower, Lehman; Babich at 5:12 p.m.

COMMISSIONERS ABSENT: None

STAFF PRESENT: Szoke, Knutson, Munkvold, Smith, Vaira

GUESTS PRESENT: Dave Phillips and Aaron Gold of Speer Financial

Everyone present at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the September 24, 2018 Regular Board Meeting and the October 10, 2018 Special Board Meeting were presented for approval. Motion by Commissioner Galdean, second by Commissioner Clower to approve the minutes of the Regular Board Meeting for September 24, 2018 and the Special Board Meeting of October 10, 2018. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

A resident contacted the Board regarding child restraint seating in Park District vehicles.

A resident commented on perceived Arroyo Trails trail construction means and methods the contractor is employing.

PUBLIC COMMENT

None at this time.

COMMISSIONER'S REPORTS

None at this time.

TREASURER'S REPORT

Staff reviewed the monthly Treasurer's Report and reviewed the outstanding bills presented for approval. NRPA conference travel forms were included. Motion by Commissioner Clower second by Commissioner Galdean to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Lehman and Babich. Motion carried 5-0.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Szoke reviewed the interview schedule for the Executive Director search.

The Board was encouraged to attend the annual IAPD/IPRA State Conference in Chicago January 24-26, 2019.

STAFF REPORTS

Superintendent of Golf Operations Smith reviewed golf course conditions and tee time utilization.

Staff members who attended the National Recreation and Park Association Conference in Indianapolis gave brief reviews of their attendance.

Upon requesting information, Board Members were advised that an aggregate product donated by Ozinga Materials would be used in areas of Arroyo Trails trail in place of wood mulch.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

The September 20th Celebrity Golf event is tracking for next revenues of \$17,600, with corporate sponsor contributions at \$10,100.

The 2019 Putts and Suds event was tentatively scheduled for Saturday February 23, 2019. Hollywood Casino will support the event but has indicated that they can no longer host the after party event.

The National Association of Park Foundations will recognize the Park Foundation for their Capital Campaign success at a November 20th Banquet.

OLD BUSINESS

Board members reviewed Job Descriptions for Park District positions, Commissioner Lehman recommended clarification of hiring and dismissal authority and purchasing authority. With those clarifications, Motion by Commissioner Caldwell, second by Commissioner Clower to approve the series of District Job Descriptions. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Lehman and Babich. Motion carried 5-0.

NEW BUSINESS

Dave Philips from Speer Financial presented the Bids results from the Districts series 2018 \$688,580 General Obligation Limited Tax Park Bond Issue. Two bids were received from CIBC Bank and KS Bank. CIBC had the lower rate submitted of 3.265%. The issue will provide \$531,663.75 for payments on the 2011 Park Alternative Revenue Source Bond issue and Approximately \$145,000 for Capital Projects. Motion by Commissioner Lehman, second by Commissioner Caldwell to approve Ordinance #361 Authoring the issuance of \$688,580 in General Obligation Limited Tax Park Bonds to CIBC Bank with a net interest rate of 3.265%. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Lehman and Babich. Motion carried 5-0.

Superintendent of Finance and H/R Munkvold reviewed a proposed 2018 Fall computer rotation. The Capital costs will be \$5,000 for five computers and associated software. Motion by Commissioner Caldwell, second by Commissioner Clower to approve the purchase of five computers and associated software as recommended. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Lehman and Babich. Motion carried 5-0.

Superintendent of Recreation and Facilities Knutson reviewed a phase two project to replace community center flooring in the East hallway and rest rooms. The work will be completed over the 2018 Holiday break. Motion by Commissioner Geldean, second by Commissioner Caldwell to approve the flooring contract with Contemporary Concrete Creations in the amount of \$10,870.00. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Lehman and Babich. Motion carried 5-0. The firm completed the same scope of work in the commons area this summer.

Staff presented a proposal to combine a part time Class I Recreation Supervisor vacancy with a budgeted by not filled Program Supervisor for therapeutic recreation into a new full time position. The paring of positions saves approximated \$6,000 from previous budget totals and the position would be recruited to start work in January. Motion by Commissioner Galdean, second by

Commissioner Lehman to approve the New full time staff position as proposed by staff. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Lehman and Babich. Motion carried 5-0.

ADJOURN TO CLOSED SESSION

Motion by Commissioner Caldwell second by Commissioner Clower to adjourn to Closed Session at 5:45 for 5 ILCS 120/1(c)(5) Purchase or lease of real estate for the public body and 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Caldwell, Clower and Babich. Motion carried 5-0.

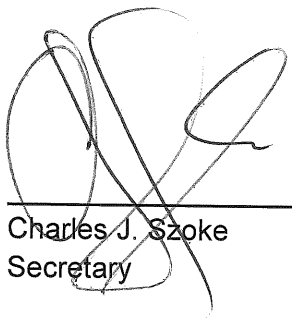
RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:55p.m.

There was no action by the Board on matters discussed in Closed Session.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Caldwell, second by Commissioner Geldean to adjourn the meeting at 6:55 p.m. All ayes, motion carried.



Charles J. Szoke
Secretary