

CHANNAHON PARK DISTRICT
Minutes of the April 22, 2019 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by the President at 5:02 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Geldean, Caldwell, Clower, Babich, Lehman

STAFF PRESENT: Leonard, Knutson, Munkvold, Fox, Smith, Zalewski

GUESTS PRESENT: Angie Caldwell

Everyone present at the meeting recited the Pledge of Allegiance.

PUBLIC COMMENT

Angie Caldwell from Pink Heals presented the 5th Annual Mother's Day Walk and explained how they do surprise home visits.

Bobbie Koranda and Husband live in Ravine Woods and are wanting information on tress, clean-up, policing etc. Executive Director Leonard explained reaching out to local community groups to help clean. Paving will be done up to the Boardwalk which means this trail is really meant for a walking trail it will not be suitable for anything but walking. The Nature Playground will be at Silver Leaf Circle. Leonard asked for a bit of time it could take a few years to have a complete routine. Once the trail is paved it should be open. D Construction and Homer Trees are to clear trees and brush before the paving.

APPROVAL OF MINUTES

The minutes of the March 25, 2019 Regular Board Meeting and April 15, 2019 Special Meeting were presented for approval. Motion by Commissioner Caldwell, second by Commissioner Clower to approve the minutes of the Regular Board Meeting for March 25, 2019. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

Nothing to Report

COMMISSIONER'S REPORTS

Nothing to report.

TREASURER'S REPORT

Staff presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Caldwell second by Commissioner Lehman to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; Lehman. Motion carried 5-0 with one absence.

EXECUTIVE DIRECTOR'S REPORT

Leonard stated the Rotary is putting on a Spring Swing Golf Outing on Friday, May 3 with a shotgun start which will only be 9 Holes. This is for the Backpack program that has expanded covering both Channahon and Minooka Schools.

STAFF REPORTS

Superintendent of Finance and H/R Munkvold stated a check from the Township came in for half of the project for the Playground Project.

Superintendent of Golf Operations Smith stated that golfers have been out and playing. The Strategic Plan and Focus Groups are in full force. The survey is now up on the Golf Website. The Fish Fry is finished for the season and is about \$2,000 over last year numbers which was shortened this year by 2 weeks. Golf Moose will be selling 250 rounds of golf in hopes to produce more rounds and revenue. PepsiCo has a drone that we have inquired to be a Beta Tester for Illinois to service Grille Room Options.

Park Grounds & Facility Maintenance Manager Fox reported that 80% of the pool is ready and hopefully in 2-2 ½ weeks it'll be ready for the season.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

Meeting will be held on Thursday, April 25, 2019. Lehman stated they will be reviewing Putts N Suds Event.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Leonard was asked by Minooka to help fund the McEvelly Road Multi-Use Trail Extension which is a 2 million dollar project. Leonard recommends we partner with them but as a lower cost. Saying Parks should be our responsibility and canoe launch.

Arroyo Trails issues have been brought to the contractors attention and will be taken care of. This includes the clean-up of the street, sodding to be done, grating issues for the Boardwalk and tree removal. D Construction has recommended a change order to save some money. Leonard also suggest working with internal staff to help take down and move some things will also save money Motion by Commissioner Caldwell second by Commissioner Clower to approve removing the tree bridge. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich, and Lehman. Motion carried 5-0.

Leonard mentioned that the Bid Announcement will be going in the paper for the Al Wood and ACC Park Design. Motion by Commissioner Geldean second by Commissioner Lehman to approve going out to bid for the playgrounds. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; Lehman. Motion carried 5-0.

Game Time is the company we will be purchasing the playground equipment from. Our goal is to have the Inclusive Playground ready for Special Needs Day, Wednesday, August 7. We will also be partnering with the Township to complete this project. Motion by Commissioner Geldean second by Commissioner Caldwell to approve the partnering with the Township. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; Lehman. Motion carried 5-0

Leonard presented with the Strategic Plan to add the Master Plan that was plan to do next year. If the two are combined it will save the district about \$20,000. With this plan we are wanting to do a Community Wide Survey. In 2 years the Park District will be around for 50 years. Motion by Commissioner Lehman second by Commissioner Caldwell to approve Pros Consulting Strategic Plan in the amount of \$44,500 Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; Lehman. Motion carried 5-0

Pros Consulting Master Plan was added to the scope in the amount of \$30,000 which will be billed in next years budget. Motion by Commissioner Clower second by Commissioner Geldean to approve the Master Plan by Pros Consulting for \$30,000 Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; Lehman. Motion carried 5-0.

Park Grounds & Facility Maintenance Manager Fox presented a purchase from JW Turf a Chemical Sprayer which has a 350 gallon tank and comes with curtains to prevent over spray in the amount of \$7,500. Motion by Commissioner Clower second by Commissioner Caldwell to purchase a Chemical Sprayer from JW Turf in the amount of \$7,500 Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; Lehman. Motion carried 5-0.

Fox presented a major need to repair the Cedar Building in Community Park which is not in the budget this year. C. Byers will drill and pin the foundation to fix the problem. The money is in contingency with differing some capital projects savings will be \$7,214. Motion by Commissioner Lehman second by Commissioner Clower to repair the structure of the Cedar Building in Community Park. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; Lehman. Motion carried 5-0.

ADJOURN TO CLOSED SESSION

Motion by Commissioner Geldean second by Commissioner Clower to adjourn to Closed Session at 6:04 p.m. for 5 ILCS 120/1(c)(5) Purchase or lease of real estate for the public body and 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. 5 ILCS 120/1 (c) (12) Semi-Annual Review of Closed Session Meeting Minutes Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; Lehman. Motion carried 5-0.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Caldwell, second by Commissioner Clower to adjourn the meeting at _____. All ayes, motion carried.

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Michael J Leonard
Secretary