

CHANNAHON PARK DISTRICT
Minutes of the March 25, 2019 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by the President at 4:59 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Geldean, Caldwell, Clower, Babich

COMMISSIONERS ABSENT: Lehman

STAFF PRESENT: Knutson, Munkvold, Fox, McCluskey, Roberts, Zalewski

GUESTS PRESENT:

Everyone present at the meeting recited the Pledge of Allegiance.

PUBLIC COMMENT

Nothing to Report

APPROVAL OF MINUTES

The minutes of the February 25, 2019 Regular Board Meeting were presented for approval. Motion by Commissioner Clower, second by Commissioner Geldean to approve the minutes of the Regular Board Meeting for February 25, 2019. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

Nothing to Report

COMMISSIONER'S REPORTS

Nothing to report.

TREASURER'S REPORT

Staff presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Geldean second by Commissioner Clower to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

EXECUTIVE DIRECTOR'S REPORT

Superintendent of Recreation & Facilities Knutson reported the Inclusive playground will be in conjunction with the Township and they are weighing in on the playground. Asking for a few special playground features and a plaque at the end of completion. Steve Troutman Excavating will be donating his company services. This playground will be mainly for preschool age group with a rubberized surface.

Superintendent of Finance and H/R Munkvold reminded the Board if you want to attend the State of Village Address please let her know. Along with the 2019 IAPD Legislative Conference is an overnight event if anyone is interested in attending please let her know so we can work on the accommodations.

STAFF REPORTS

Park Grounds & Facility Maintenance Manager Fox reported that D Construction is back on site at Arroyo Trails. Fox had a walk thru about 1 ½ weeks ago reporting things were still quite soggy. Geldean inquired to when the asphalt will be going in and Fox stated that D Construction may have to bring Homer Trees out to mulch and or cut down more trees. Fox stated that the lights in the parking lots are now switched to LED's and it looks great.

Commissioner Geldean inquired about the Dog Event held in Central Park and at Tomahawk wondering if this was a Public Event. This is a private event stated Knutson just as in the past we have allowed the Police to use the area.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

Nothing to report.

OLD BUSINESS

Ordinance #366 no new changes. Motion by Commissioner Caldwell, second by Commissioner Clower to approve the Ordinance #366. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

NEW BUSINESS

Munkvold reviewed with the Board the Intergovernmental Agreement for the Inclusive Playground approval to seek the IGA with the Township. Motion by Commissioner Caldwell second by Commissioner Geldean to approve the IGA with the Township for the Inclusive Playground. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

Information Technology Coordinator McCluskey would like to create a new internship for college students. Henry Bugjaski worked for us last summer and stated working for the Park District further his knowledge and helped him get his internship. Motion by Commissioner Caldwell second by Commissioner Clower to approve the creation of a new IT Internship. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

McCluskey presented the 2019 Server Replace/Upgrade the last upgrade was back in 2010. McCluskey will be moving everything over to the new server including Golf. The purchase is not to exceed \$10,941.64. Motion by Commissioner Clower second by Commissioner Caldwell to approve the purchase for the 2019 Server Upgrade not to exceed \$10,941.64. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

Knutson presented Phase 3 of the Floor Project which will be for the West Wing of ACC. It'll be the same process same group of people from Tinley Park. This is not to exceed \$10,497.50. Minutes of the February 25, 2019 Channahon Park District Board Meeting Motion by Commissioner Clower second by Commissioner Caldwell to approve the ACC Phase 3 floor project not to exceed \$10,497.50. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

Golf Grounds Operations Manager Roberts presented Golf Plant Protectants Purchase for Pesticide Fertilizer budget should not exceed \$40,940.44. This will be better coverage, last longer and be applied by Golf Maintenance so there is no outsourcing. Motion by Commissioner Geldean second by Commissioner Clower to approve the Pesticide Fertilizer Budget of \$40,940.44 Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

Fox presented the John Deere Z997R purchase from Shorewood Home & Auto. This John Deere will be used to cut the parks and Channahon Baseball Outfields by Pioneer Path School. The original budget was for \$19,000 but the cost is down to \$16,694. The mower that it is replacing will be marked and sold on the surplus website. Munkvold stated that we will be financing the purchase with a bundle of items for three years. Motion by Commissioner Clower second by Commissioner Caldwell to purchase the John Deere Z997R in the amount of \$16,694 and surplus the older machine. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

Roberts is looking to purchase an Aerifier for Golf Course the one purchased back in 1993 is no longer working. Budget not to exceed \$30,000. After the purchase a rebate from VGM should be applied to lower the cost. Motion by Commissioner Geldean second by Commissioner Caldwell to purchase and Aerifier for the Golf Course not to exceed the budget of \$30,000. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence. The lowest of three quotes received

Roberts is proposing a purchase a John Deer Hydro Rake 1200 from JW Turf for Golf Maintenance in the amount of \$16,383.31. Motion by Commissioner Clower second by Commissioner Geldean to purchase a Bunker Rake for Golf Maintenance not to exceed \$16,383.31. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence

Munkvold presented Ordinance No. 367 for Surplus equipment to be sold. Motion by Commissioner Geldean second by Commissioner Clower to sell surplus items no longer in use. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

Knutson presented the purchase of a Utility Cart for Recreation to be used all year round. This is in conjunction with the Fest that gave the District \$10,000. With this a Canopy, AED machine and First Aid Kit will be equipped on the cart. Motion by Commissioner Clower second by Commissioner Caldwell to purchase the Utility Cart by the Park District and the Fest reimbursing the cost of \$10,000. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

Munkvold would like to enter into an agreement contract with Zing Payments for Credit Card Processing. Motion by Commissioner Geldean second by Commissioner Clower to enter into contract with Zing Payments to process credit cards. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich; not present to vote: Lehman. Motion carried 4-0 with one absence.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Caldwell, second by Commissioner Clower to adjourn the meeting at 5:42 p.m. All ayes, motion carried.

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Michael J Leonard
Secretary