

CHANNAHON PARK DISTRICT
Minutes of the May 20, 2019 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by Commissioner Caldwell at 5:01 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Geldean, Caldwell, Clower, Lehman,

COMMISSIONERS ABSENT: Babich

STAFF PRESENT: Leonard, Knutson, Munkvold, Mensik, Zalewski

GUESTS PRESENT:

Everyone present at the meeting recited the Pledge of Allegiance.

PUBLIC COMMENT

Nothing to Report

APPROVAL OF MINUTES

The minutes of the April 22, 2019 Regular Board Meeting were presented for approval. Motion by Commissioner Geldean, second by Commissioner Clower to approve the minutes of the Regular Board Meeting for April 22, 2019. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

Nothing to Report

COMMISSIONER'S REPORTS

Nothing to report.

TREASURER'S REPORT

Staff presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Lehman second by Commissioner Clower to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Staff presented the approval of Travel & Training Expenses. Munkvold and Brown attended University of Indiana. Vaira and Tredennick attended a Camp Conference. Mike will be attending Nationals. Motion by Commissioner Lehman second by Commissioner Geldean to accept approve the travel and training expenses. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Leonard announced the Election Results from April 2, 2019, Commissions Clower and Caldwell were elected to the Board.

Nominations and Election of the Board President is Caldwell. Motion by Commissioner Lehman second by Commissioner Clower to appoint Commissioner Caldwell as Board President Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Nominations and Election of the Board Vice President is Geldean. Motion by Commissioner Lehman second by Commissioner Clower to appoint Commissioner Geldean as Board Vice President Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Nominations and Election of Treasurer is Lehman. Motion by Commissioner Caldwell second by Commissioner Geldean to appoint Commissioner Lehman as Treasurer Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Appointment of Board Secretary is Leonard. Motion by Commissioner Caldwell second by Commissioner Geldean to appoint Executive Director Leonard as Board Secretary Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Appointment of Legal Counsel is Ancel, Glink. Motion by Commissioner Clower second by Commissioner Caldwell to appoint Ancel, Glink as Legal Counsel. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Appointment of Auditor will be tabled to a later date.

Designation of Financial Depositories are CIBC, Busey Bank, BMO Harris Bank, and M&M Bank. Motion by Commissioner Lehman second by Commissioner Clower to approve CIBC, Busey Bank, BMO Harris and M&M Bank as our Financial Depositories. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Approval of Bid ACC & Al Wood Park, Leonard would like the approval of George's Landscaping in the amount of \$415,144.00. In the past they built Seneca Park and the Tennis Courts at Community Park. Motion by Commissioner Clower second by Commissioner Geldean to approve George's Landscaping for ACC & Al Wood Park not to exceed \$415,144. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Arroyo Trails Design Development Update is that we move the Bathroom and Shelter Project to 2020 due to the lack of funds from the Foundation. Motion by Commissioner Lehman second by Commissioner Geldean to hold off on the construction of the Bathroom and Shelter. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

STAFF REPORTS

Leonard stated the start of Golf Moose is looking good for the Golf Course.

Superintendent of Recreation & Facilities Knutson stated Preschool Graduation was held last week at the Field House.

Superintendent of Finance & Human Resources Munkvold stated the Surplus sales are looking good and the money goes into capitol.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

Meeting was held on Saturday, May 18, 2019 and again on Tuesday, May 21, 2019. They will be lowering the cost of the Golf Outing hoping to bring in more money. Lehman stated he feels other Board Members need to start attending meetings to let the Foundation know they there for support.

OLD BUSINESS

Communications & Marketing Manager Mensik presented the Naming of ACC Playground. The three ideas are Sengo Adventure Garden, Sengo Playground and Sengo Garden. Motion by Commissioner Geldean second by Commissioner Clower to name the ACC Playground Sengo Adventure Garden and Dedicate it to Steve Troutman. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

NEW BUSINESS

The following District Policy and Procedures Review

2.2 Succession Plan and Procedure - Brian's Title

4.1 Use of Parks and Procedures - no changes

4.2 Park Use Ordinance - Page 4 Vehicle

5.10 Information Security Policy – Encryption Requirement Change

7.4 Park and Facility Naming Policy – no changes

9.1 Planning and Goals – no changes

Motion by Commissioner Geldean second by Commissioner Clower to approve the District Policy and Procedures Recommendations 2.2, 4.1, 4.2, 5.10 7.4, and 9.1 Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Munkvold presented Spring 2019 Computer Rotation should not exceed \$6,500. Motion by Commissioner Clower second by Commissioner Geldean to approve Spring 2019 Computer Rotation not to exceed the amount of \$6,500. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower; Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

Munkvold presented Ordinance No.389 for Surplus equipment to be sold. Motion by Commissioner Clower second by Commissioner Lehman to sell surplus items no longer in use. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Lehman; not present to vote: Babich. Motion carried 4-0 with one absence.

ADJOURN TO CLOSED SESSION

Motion by Commissioner Clower second by Commissioner Geldean to adjourn to Closed Session at 6:30 p.m. for 5 ILCS 120/1(c)(5) Purchase or lease of real estate for the public body and 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. 5 ILCS 120/1 (c) (12) Semi-Annual Review of Closed Session Meeting Minutes Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Lehman, not present to vote: Babich. Motion carried 4-0 with one absence.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Caldwell, second by Commissioner Clower to adjourn the meeting at 6:35 p.m. All ayes, motion carried.



Michael J Leonard
Secretary