

CHANNAHON PARK DISTRICT

Minutes of the September 16, 2019 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by Commissioner Caldwell at 4:59 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Geldean, Caldwell, Clower, Babich, Lehman

COMMISSIONERS ABSENT: None

STAFF PRESENT: Leonard, Knutson, Munkvold, Smith, Fox, Zalewski

GUESTS PRESENT: Mensik, Anderson

Everyone present at the meeting recited the Pledge of Allegiance.

PUBLIC COMMENT

Communications & Marketing Manager Mensik introduced the new part time Marketing Coordinator Anderson to the Board welcoming her to the Park District.

APPROVAL OF MINUTES

The minutes of the August 26, 2019, Regular Board Meeting were presented for approval. Motion by Commissioner Babich second by Commissioner Geldean to approve the minutes of the Regular Board Meeting for August 26, 2019. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

Director Leonard passed out free sports passes that were sent to the Park District from Minooka Community High School.

COMMISSIONER'S REPORTS

Commissioner Lehman reported that the Park District Staff went out to Arroyo Trails to clean up the path.

TREASURER'S REPORT

Staff presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Lehman second by Commissioner Geldean to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich, Lehman. Motion carried 5-0 with no absence.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Leonard announced that it will take 4-12 weeks to receive the RTP Grant. A meeting was held last Thursday to start Phase 1 of Arroyo Trails. Starting in November and December Phase 2 bids will be posted. Hoping to receive more activity from more Companies since this is a slow time of the season.

Strategic Plan for the survey has been recommended that we take out the question regarding the referendum. Two main questions asking the public will be, how would you like to see repurposing SRC and what would you like to see with your tax dollars done to the Park District. This survey should start in early October.

Sengo Adventure Garden Grand Opening is set for Saturday, October 19 at 9 am.

We will be looking to go for the referendum in Fall 2020 unless Minooka Elementary goes for theirs again at that time.

STAFF REPORTS

Superintendent of Golf Operations Smith presented that this are going well. Outings for the month of September are in high numbers St Mary's Outing had 124 golfers and the Police Outing was 168 golfers.

Cruise Night had 100 cars we were up 35 cars from last year, it was a great night. Everything that took place the days before and during was a total group effort all departments pitched in to help. Thanks to all Staff!

Park Grounds & Facility Maintenance Manager Fox stated that things are starting to slow down. Still working on closing the pool. All Soccer fields are up. Staff will be working on the heating units in all buildings to make sure everything is in good working order for the start of the cooler season.

In good faith we will mow one more time the retention area in Hunters' Crossing Subdivision that is not deeded to the Park District. A meeting is scheduled for tomorrow with the Channahon Grade School regarding the mowing of school property.

Superintendent of Recreation & Facilities Knutson states the fall sports are in full swing. The pool is wrapped up with about 24,000 people in attendance throughout the season which is great numbers since we only had 7,000 come through in the rainy, cold July we had this year.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

Nothing to report.

OLD BUSINESS

The completion of Salary Administration Policy and Procedure was presented with the changes. Motion by Commissioner Babich second by Commissioner Clower to approve the Salary Administration Policy and Procedure Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich, Lehman. Motion carried 5-0 with no absence. Golf PAR Plan tool for tracking. Motion by Commissioner Geldean second by Commissioner Babich to approve the Golf PAR Plan. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich, Lehman. Motion carried 5-0 with no absence.

NEW BUSINESS

Leonard presented to the board that Skateland is in desperate need of a roof. The cost of this is \$49,000. This money was placed in the capitol budget prior years but not this year. When it rains there are numerous leaks throughout the building. Fox stated this is a 10-year warranty on the entire roof and patching all of the gutters that will eliminate the leaks right over the entryway doors. We will defer the repairs on the Maple Pavilion to help offset the cost and put off the pavilion at the Golf Course. The company will squeeze us in in about 2 to 3 weeks and only taking 5 days to complete the project. SRC is a structurally sound building. Motion by Commissioner Lehman second by Commissioner Clower to proceed with the Skateland Emergency Roof Repair at the cost not exceeding \$49,000. Upon a roll call vote, the following Commissioners voted aye: Geldean, Caldwell, Clower, Babich, absent. Motion carried 5-0 with no absence.

ADJOURN TO CLOSED SESSION

No Close Session. October will be heavy and there will be closed sessions.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Geldean, second by Commissioner Clower to adjourn the meeting at 5:32 p.m. All ayes, motion carried.



Michael J Leonard
Secretary