

## CHANNAHON PARK DISTRICT

### Minutes of the January 27, 2020 Regular Meeting of the Board of Commissioners

#### CALL TO ORDER

The meeting was called to order by Commissioner Caldwell at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Caldwell, Clower, Babich, Geldean, Lehman

COMMISSIONERS ABSENT: None

STAFF PRESENT: Leonard, Knutson, Munkvold, Huber, Zalewski

GUESTS PRESENT: Various Golf Leagues

Everyone present at the meeting recited the Pledge of Allegiance.

#### PUBLIC COMMENT

The different Leagues spoke and voiced their concern for the recent staff changes at the Golf Course and were concerned about what the future holds for their Golf Leagues and Golf Course.

#### APPROVAL OF MINUTES

The minutes of the December 16, 2019, Regular Board Meeting were presented for approval. Motion by Commissioner Lehman second by Commissioner Babich to approve the minutes of the Regular Board Meeting for December 16, 2019. All Commissioners present voted aye; motion carried.

#### CORRESPONDENCE

Nothing to Report

#### COMMISSIONER'S REPORTS

Commissioner Lehman attended the IAPD Conference and expressed potential needs for the future.

#### TREASURER'S REPORT

Superintendent of Finance & Human Resources Munkvold reported that our current financial status is good except for golf. Golf lost \$170,000 this year compared to 2018 we lost \$150,000. Our auditors are talking about posting in current year with the TIF.

Staff presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Babich second by Commissioner Clower to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower, Babich, Lehman, Geldean. Motion carried 5-0 with no absence.

### EXECUTIVE DIRECTOR'S REPORT

Executive Director Leonard announced Conley started putting in the permanent gates at Arroyo Trails entrance sites.

Commissioner Caldwell commented on the net profit Skateland had made in 2019 with skating, After the Bell, and a few new rec programs.

Jennifer and Abbie have been posting more on Facebook and have been receiving a high number of likes on the posts. Soon they will have a U-tube channel to get golf up and running.

### STAFF REPORTS

Commissioner Caldwell noticed that Skateland netted a profit with Superintendent of Recreation & Facilities Knutson states not a lot of changes. Winter Wonderland about 800 – 1,000 people showed up. It was a great event.

### PEOPLE FOR CHANNAHON PARKS FOUNDATION

Superintendent of Finance and Human Resource Munkvold Putts N Suds is about 70% full.

### OLD BUSINESS

Fix the last sentence in Policy Update 2.8 Emergency Closings to read they will receive time and a half if working on the days that we close for inclement weather. All ayes, motion carried.

### NEW BUSINESS

The staff reviewed the budget and highlighted the minimum wage increases, TIF money, and the Director of Golf Operations Huber reviewed the new increases at Golf. The 2020 Board Budget Proposed is \$5,160,382 which is an increase compared to 2019 of \$4,927,140. Revenue is growing compared to expenses. Expenditures for Golf Operations Fund is \$1,611,931, Corporate Fund \$1,279,585, Recreation Fund \$2,054,466 Liability Insurance Fund \$143,250, Joint Handicap Recreation Fund \$71,150, Bond & Interest Fund \$2,262,052 and the Capital Project Fund \$1,599,138. Motion by Commissioner Lehman second by Commissioner Geldean to accept the 2020 Board Budget Proposed of \$5,160,382. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower, Babich, Lehman, Geldean. Motion carried 5-0, with no absences.

Huber proposed rate changes, including Senior Specials, Twilight hours, Junior Golf Specials. 9 Hole Rate and new size of range bucket of balls. For the 2020 Golf Fees Huber is reducing 32 rates and increasing only about 8 fees. Cart rates will go up a dollar. New age limit to drive a cart will be 18 years old. Motion by Commissioner Babich second by Commissioner Geldean to accept the 2020 Golf Rates. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower, Babich, Lehman, Geldean. Motion carried 5-0 with no absences.

Leonard would like to reduce the payout for Arroyo Trails Capital plan to \$1,500,000. Motion by Commissioner Lehman second by Commissioner Babich to except 2020 Arroyo Trails Capital Project limit at \$1,500,000. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower, Babich, Lehman, Geldean. Motion carried 5-0 with no absences.

Leonard presented changes to the 1.18 & 6.11 Alcohol and Drug Abuse Policy Motion by Commissioner Clower second by Commissioner Geldean to accept the changes in Policy 1.18 & 6.11 Alcohol and Drug Abuse. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower, Babich, Lehman, Geldean. Motion carried 5-0 with no absences.

Leonard presented 2020 Ford F-250 Crew Cab for Parks to replace the 2007 Ford F-150 which will be placed in Surplus. The purchase price is from Suburban Purchasing Cooperative in the amount of \$27,291. Motion by Commissioner Clower second by Commissioner Babich to proceed with the purchase of the 2020 Ford F-250 in the amount of \$27,291 and not to exceed that cost. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower, Babich, Lehman, Geldean. Motion carried 5-0 with no absences.

Leonard presented the valve replacement at TAC at the cost of \$5,586.68 from Aqua Pure. Motion by Commissioner Babich second by Commissioner Clower to repair the valves at TAC not to exceed \$5,586.68. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower, Babich, Lehman, Geldean. Motion carried 5-0 with no absences.

Leonard would like the approval of the Board to solicit bids for Arroyo Trails OSLAD Phase 2 Construction Motion by Commissioner Geldean second by Commissioner Lehman to Solicit Bids for Phase 2 Construction of Arroyo Trails OSLAD. All Commissioners present voted aye; motion carried.

Leonard would like the approval of the Board to solicit bids for sewer and water line capping at Arroyo Trails. Motion by Commissioner Clower second by Commissioner Babich to Solicit Bids for sewer and water line capping at Arroyo Trails. All Commissioners present voted aye; motion carried.

Leonard would like the approval of the Board to solicit bids for replacement of the cart path and the resurfacing of the parking lot at Heritage Bluffs Golf Course. Motion by Commissioner Geldean second by Commissioner Clower to Solicit Bids for Replacement of the cart path and the resurfacing of the parking lot at Heritage Bluffs Golf Course. All Commissioners present voted aye; motion carried.

Leonard would like the approval of the Board to solicit bids for the purchase of (2) Greens Mowers and Box Van for Golf and Facility Maintenance. Motion by Commissioner Lehman second by Commissioner Clower to Solicit Bids for (2) Greens Mowers and Box Van for Golf and Facility Maintenance. All Commissioners present voted aye; motion carried.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Geldean, second by Commissioner Clower to adjourn the meeting at 7:21 p.m. All ayes, motion carried.

ADJOURN TO CLOSED SESSION

Motion by Commissioner Clower second by Commissioner Babich to adjourn to Closed Session at 7:25 p.m. for 5 ILCS 120/1(c)(5) Purchase or lease of real estate for the public body and 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. 5 ILCS 120/1 (c) (12) Semi-Annual Review of Closed Session Meeting Minutes Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower, Babich, Lehman, Geldean. Motion carried 5-0 with no absences.



Michael J Leonard  
Secretary