

CHANNAHON PARK DISTRICT

Minutes of the May 18, 2020 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by Commissioner Caldwell at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Caldwell, Babich, Geldean, Clower, Lehman

COMMISSIONERS ABSENT: None

STAFF PRESENT: Leonard, Knutson, Munkvold, Huber, Mensik, McCluskey

GUESTS PRESENT: None

PUBLIC COMMENT

No Public Comment

APPROVAL OF MINUTES

The minutes of the April 20, 2020, Regular Board Meeting were presented for approval. This meeting was YouTube Live. Motion by Commissioner Babich second by Commissioner Geldean to approve the minutes of the Regular Board Meeting for April 20, 2020. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

Nothing to report.

COMMISSIONER'S REPORTS

Nothing to report

TREASURER'S REPORT

Superintendent of Finance & Human Resources Munkvold reported on the District's current financial status. Revenue is down because we were closed down on March 17, 2020 due to COVID19 and the State Mandate to CLOSE.

Munkvold presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Lehman second by Commissioner Geldean to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Babich, Geldean, Lehman, Clower. Motion carried 5-0 with no absences.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Leonard reported on the status of Strategic Plan. We are wrapping up the Recreation Plan and Capital Projects Plan. A draft plan will be presented to the Board for review at the June Board meeting be ready to adopt the plan July's Board Meeting.

COVID 19 updates: The District remains closed to the public with exception of Heritage Bluff, Disc Golf, Tennis Courts, & trails.

George's Landscaping is hard at work on the trailhead of Arroyo Trails. Walkways and retaining walls are underway and if the project stays on schedule the project will be complete by September. With the rain the day before things looked ok on the trail, however there are a few areas that will need to be worked on after every heavy rain. Until the water dries up the trail will be closed for now.

STAFF REPORTS

Director of Golf Operations Huber is reported that we are working in a limited capacity but we are sending people off on the 1st & 10th Tee. We are still working with no driving range and no carts. Unfortunately, food and beverage is struggling, as the Grill room remains closed. We have been receiving positive feedback with the limited access we are dealing with due to COVID. When Phase 3 opens we should be able to have foursomes, single rider carts, driving range opening, and opening the patio for the Grille Room.

Abbie along with Jennifer's help has been greatly appreciated and they are doing a great job with our Social Media, keeping everyone updated and informed to what is going on. Golf Maintenance has been doing a good job keeping the course in great condition with the limitations that were in play and will be kicking it into full mode very soon to make the course look even better.

We are not doing any on line golf reservations because we would like to communicate directly with our patrons. Golfers check in and pay down at the Starter Shack.

Mike also thanked the Full Time Staff and Mike Leonard for all the hard work they have done to help keep the course maintained to get ready to start to play.

Communications & Marketing Manager Mensik stated that Marketing has been keeping the community informed. She noted that Arroyo Trails has been rather busy. Surveys have been going out regarding the needs of the community for Day Camp. The next one will be for fitness.

Superintendent of Recreation & Facilities Knutson reported that it is quiet on the rec and facilities side. Commissioner Geldean asked how are we working with PDRMA and if there is changes to the waivers. Knutson explained PDRMA has been very limited on what we have been giving based on the guidelines. We are following the state's recommendations and requirements.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

Leonard reported that Bullard and Mensik are working on a Capital Campaign for Arroyo Trails. The contractor will soon need the names of the donors for the totem pole and fishes. The Celebrity Golf Classic is scheduled for August 28 but we will have to wait and see how this all plays out with the amount of people registered and the practicing of the social distancing requirements.

They also came up with an idea of placing QR codes on signage along the trail that when scanned would to bring people to the website in order to make a donation.

OLD BUSINESS

Nothing to Report

NEW BUSINESS

Knutson presented the Reopening Plan for our facilities.

Tomahawk Aquatic Center is a large facility and would be cost prohibited to open the doors with the current COVID-19 restriction we would need to follow. In addition, staff have safety concerns for our patrons and staff with new guidelines coming out every day. Therefore, staff is recommending that TAC does not open for the 2020 season.

Skateland will be used for Day Camp, Group Fitness and Self Defense but not skating. Once 50 plus people can go in then we could use it for Private Rentals.

Heritage Crossing Field House/Dimension Fitness Center will be used for Day Camp, Group Fitness, rain site for tennis. We are hoping to be able to use the north gym but will be reaching out to the school.

4th of July is our largest community event of the year at Community Park with over 3,000 people attending the event, which is well over the size of groups that are being allowed under the Reopen Illinois Plan. Therefore, staff is recommending cancelling the event this year.

Day Camp will be our main program going. We have moved Spring Soccer to the fall.

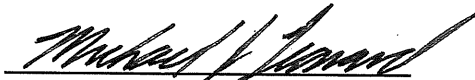
Preschool may be looking to start out the year remotely. It is recommended the District follows the State of Illinois Reopen Illinois Plan. Motion by Commissioner Babich second by Commissioner Lehman to follow the Open Illinois Plan and to move forward with not opening TAC this season and cancelling the 4th of July Event this year, along with the other changes to the facilities/programs, as recommended by staff. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Babich, Geldean, Lehman and Clower. Motion carried 5-0 with no absences.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Lehman, second by Commissioner Clower adjourn the meeting at 5:55 p.m. All ayes, motion carried.

ADJOURN TO CLOSED SESSION

Motion by Commissioner Clower second by Commissioner Babich to adjourn to Closed Session at 6:21 p.m. for 5 ILCS 120/1(c)(5) Purchase or lease of real estate for the public body and 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. 5 ILCS 120/1 (c) (12) Semi-Annual Review of Closed Session Meeting Minutes Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower, Babich, Geldean, Lehman. Motion carried 5-0 with no absent.



Michael J Leonard
Secretary