

CHANNAHON PARK DISTRICT

Minutes of the January 25, 2021 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by President at 5:00 p.m. located at the Park District Offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Geldean, Clower, Lehman, Caldwell

COMMISSIONERS ABSENT: Babich

STAFF PRESENT: Leonard, Munkvold, Knutson, Huber, Mensik,

GUESTS PRESENT: None

Everyone presents at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the December 21, 2020, Regular Board Meeting were presented for approval. Motion by Commissioner Geldean second by Commissioner Clower to approve the minutes of the Regular Board Meeting for December 21, 2020. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

Nothing to report.

PUBLIC COMMENT

Nothing to report.

COMMISSIONER'S REPORTS

Nothing to report.

TREASURER'S REPORT

Superintendent of Finance & Human Resources Munkvold reported on the District's current financial position and a discussion of the year end numbers.

Munkvold presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Lehman second by Commissioner Clower to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Caldwell, not present to vote Babich Motion carried 4-0 with one absence.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Leonard reviewed with the Board the year end numbers by Funds.

The District is back into Tier 1, Superintendent of Recreation and Facilities Knutson reviewed with the Board the success of the new Pickleball courts at the Field house.

Reminder of the IAPD State Conference for Commissioner Lehman and Commissioner Caldwell required attendance.

Leonard reviewed the timeline of the sale of Skateland.

STAFF REPORTS

Knutson reported on the status of the Yeti quest, which hid cardboard Yetis' in the park for residence to find and the first three participants to find them win a prize. Wooden hearts promotion is underway for Valentine's Day.

Basketball, open gyms, fitness center, track, group fitness all start up in February. Facilities hours start to go back to normal.

Commissioner Caldwell wanted an update on the Fitness Center members that have been put on hold due to COVID, Leonard advised until we are out of COVID restrictions we will allow the hold to continue.

Marketing Manager Mensik updated the board on the mini brochures are virtual. The Brochure will be interactive and take the patron right to online registration. Sponsorships will be sent out in March.

Director of Golf Huber and Superintendent of Finance and Human Resources had nothing to report.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

LOVES gas station awarded the Foundation \$2,000 grant as a good neighbor grant that was applied for.

OLD BUSINESS

Nothing to Report.

NEW BUSINESS

The Capital budget was discussed at the Board retreat held on January 23rd with no further recommendations staff recommended to approve the Budget as presented. Motion by Commissioner Geldean, second by Commissioner Clower to approve the Capital Budget with an expenditure of \$5,962,568 as presented. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Caldwell, not present to vote Babich Motion carried 4-0 with one absence. Leonard clarified that after discussion with the Board that the Joint Handicap monies originally planned to use to join a SRA will now be used in Capital projects in any accessibility needs in construction this year.

Leonard requested from the Board the ability to Bid items listed on the FY2021 Capital project Budget. Motion by Commissioner Lehman, second by Commissioner Geldean to approve the

ability to bid projects listed on the FY2021 Capital project budget. All Commissioners present voted aye; motion carried.

Leonard next reviewed with the Board the rendering of the Golf Clubhouse remodel, no changes were presented since discussion at the Board retreat on the January 23rd. Motion by Commissioner Clower second by Commissioner Lehman to approve the final design of the Golf Clubhouse as presented. All Commissioners present voted aye; motion carried.

Huber presented to the Board at the retreat on January 23rd the Golf Operations temporary building needs and concerns with no changes from discussion. Motion by Commissioner Clower second by Commissioner Geldean to approve a not to exceed of \$23,000 to purchase a temporary Golf operation building from Countryside Barns Inc. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Caldwell, not present to vote Babich Motion carried 4-0 with one absence.

Huber presented to the Board at the retreat on January 23rd the Golf Concession temporary building needs and concerns with no changes from discussion. Motion by Commissioner Geldean second by Commissioner Clower to approve a not to exceed of \$15,000 to purchase a temporary Golf concession building from Countryside Barns Inc. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Caldwell, not present to vote Babich Motion carried 4-0 with one absence.

Leonard reviewed with the Board the need to purchase a 60" Rotary Broom from Reinders Equipment for snow removal. Motion by Commissioner Clower second by Commissioner Geldean to approve the purchase of 60" Rotary Broom from Reinders for \$5,695.00 Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Caldwell, not present to vote Babich Motion carried 4-0 with one absence. This purchase came in under the budget of \$7,000.00.

Leonard next reviewed with the Board fencing needed at Arroyo Trails at the bottom of the slide to save the landscaping. Motion by Commissioner Lehman second by Commissioner Clower to approve the purchase and installation from Mathis Construction in the amount of \$11,170.00. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Caldwell, not present to vote Babich Motion carried 4-0 with one absence.

Leonard requested the purchase of site amenities for the OSLAD project of Arroyo trails park. Motion by Commissioner Lehman second by Commissioner Clower to approve the purchase of site amenities from NuToys Leisure Products in the amount of \$21,296.00. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Caldwell, not present to vote Babich Motion carried 4-0 with one absence.

Mensik present the final design for the 50th Anniversary logo after discussion at the January 23rd Board retreat. Motion by Commissioner Clower second by Commissioner Geldean to approve the 50th Anniversary Logo as presented. All Commissioners present voted aye; motion carried.

ADJOURN TO CLOSED SESSION

Motion by Commissioner Geldean second by Commissioner Clower to adjourn to Closed Session at 5:25 p.m. for 5 ILCS 120/1(c)(5) Purchase or lease of real estate for the public body and 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/1 (c) (12) Semi-Annual Review of Closed Session Meeting Minutes Upon a roll call vote, the following Commissioners present voted aye: Lehman, Clower, Geldean, Caldwell, not present to vote Babich. Motion carried 4-0 with one absence.

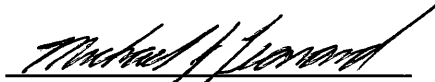
RECONVENE TO OPEN SESSION

Motion by Commissioner Lehman, second by Commissioner Geldean to leave Closed Session at 5:26 pm All ayes, motion carried.

Motion by Commissioner Geldean second by Commissioner Clower after review of Closed meeting Minutes to remain closed until further notice. Upon a roll call vote, the following Commissioners present voted aye: Lehman, Clower, Geldean, Caldwell, not present to vote Babich. Motion carried 4-0 with one absence.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Geldean, second by Commissioner Clower adjourn the meeting at 5:27 p.m. All ayes, motion carried.



Michael J Leonard
Secretary