

CHANNAHON PARK DISTRICT

Minutes of the October 26, 2020 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by President at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Geldean, Clower, Lehman, Babich Caldwell

COMMISSIONERS ABSENT: None

STAFF PRESENT: Leonard, Munkvold, Knutson, Huber, Mensik

GUESTS PRESENT: None

Everyone present at the meeting recited the Pledge of Allegiance

APPROVAL OF MINUTES

The minutes of the September 28, 2020, Regular Board Meeting were presented for approval. Motion by Commissioner Babich second by Commissioner Clower to approve the minutes of the Regular Board Meeting for September 28, 2020. All Commissioners present voted aye; motion carried.

CORRESPONDENCE

Direct of Golf Huber read a thank you note from IAPD Golf Tour for their visit to Heritage Bluffs.

PUBLIC COMMENT

Nothing to report.

COMMISSIONER'S REPORTS

Commissioner Babich congratulated Commissioner Caldwell on being appointed to the IAPD Board.

TREASURER'S REPORT

Superintendent of Finance & Human Resources Munkvold reported on the District's current financial position, the tax anticipation warrant verses the promissory notes were discussed. Commissioner Caldwell commended Golf on a nice cash balance.

Munkvold presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Clower second by Commissioner Lehman to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Babich, Caldwell, Motion carried 5-0.

EXECUTIVE DIRECTOR'S REPORT

Executive Directors Leonard reviewed with the Board the Rollover Bond monies received in November, with a positive closing of additional monies totaling \$17,175 because the interest rate was so good at 2.5986%.

Leonard then discussed the upcoming election for two Commissioner seats on the Board deadlines and due dates.

Leonard updated the Board on Tomahawk Aquatic Center Capital Plan and meeting to discuss the changes proposed, leaks in pipes, and new slide. The District will not pursue a grant to have work done due to no grants available to pursue and the work needs to be done in fall of 2021. The District plans to open for the 2021 summer season. Commissioner Caldwell questioned the use of the proceeds from Skateland's sale, the staff will propose a plan in the Capital project budget addressing the priority list. Leonard briefed the Board on the Budget for the refinance monies and well as the timeline for construction documents.

Arroyo trail was scheduled to be complete but as of the Board meeting the project was 95% complete, with the hopes by the end of the week.

Upcoming action items for November the District Levy, December will be the Budget with January the Capital project budget

STAFF REPORTS

Munkvold briefed the Board on the Accreditation review team arrival the following Wednesday, the team and District has prepared and cleaned and will make the best possible presentation.

Huber highlighted October sales to date \$146,000 verses \$76,000 for the whole month of October in 2019, with a few more nice days projected to finish up October 2020. The National Golf Foundation puts out numbers and has project 8.7% up from 2019 and Heritage Bluffs is up 14.5% over the national average, 45.8% percent over Chicagoland market, with the COVID bump. Huber anticipates a slid from 2020 to 2021 but not as much do to the changes put into place in 2020 that we not due to COVID. The updating to the Clubhouse is underway with meetings as well has testing the soil of the site.

Leonard wanted the Board to know the bump in revenue was not only due to COVID but good course management in changes implemented cost analysis of expenses as well

Marketing and Communication Manager Mensik reviewed with then Board the Program and Service Guide timeline and changes. The 50th Anniversary is upon us and queried the Board on changing the Logo. Commissioner Caldwell would like to keep the logo due to the history of the logo. Commissioner Babich suggested a temporary new logo. The Board agrees to keep the tree due to history and to change the font. Discussion of a Mascot of a squirrel, time capsule, specials in all the facilities, a 50th Birthday bash at the Clubhouse to celebrate our 50th year. The Marketing coordinator continues to excel in her position.

Superintendent of Recreation and Facilities Knutson updated the Board on Membership for the Fitness Center, the changes necessary if we change to Tier 3. Programming in Preschool and early childhood remains strong, Staff is in the process of assessing Basketball with the new guidelines from the Governor. Discussion of playing Basketball with a mask ensued, with a determination to wait and see what new guidelines come out.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

Mensik updated the Board on the status of the Fishes and the Totems for the Donation Board.

Putts and Suds has been cancelled for Spring of 2021 but will survey attendees for a possible Fall event, however, staff recommends defer to Spring of 2022.

Tee up for the Parks raffle ended today with a \$1,000.00 raised.

Arroyo Trails is still hoping to have grand opening in the Spring, Commissioner Lehman inquired on Donor recognition. Staff will be sent out correspondence on the status of their donations.

OLD BUSINESS

Nothing to Report

NEW BUSINESS

An ordinance providing for the issue of \$780,885 General Obligation Limited Tax Park Bonds, Series 2020B, of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof. Motion by Commissioner Lehman, second by Commissioner Clower to approve the Ordinance #376 for Series 2020B for Park Ridge Bank at a rate of 2.892% Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Babich, Caldwell, Motion carried 5-0.

Munkvold reviewed with the Board the 2021 Staff Health Insurance plan. In 2020 the District enter a three-year contract with PDRMA and we are in the second year of contract. We are showing 2.0% in PPO and 3.1% in HMO increase, the only change is the actual policy we are offering, no change in the District match with \$6,326.84 increase in total premium with the staff member helping to pay the increase. Staying with Delta Dental and VSP as coverage would not change, just waiting on final rates. Motion by Commissioner Lehman second by Commissioner Clower to approve the 2021 Staff Health Insurance plan as presented. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Babich, Caldwell, Motion carried 5-0.

Leonard presented 5.16 Disclosure policy that Chapman and Cutler requested we have on file. The procedure outline in policy are filed by our Bond agents Speer Financial. Motion by Commissioner Clower second by Commissioner Geldean to approve 5.16 Disclosure Policy as

presented. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Babich, Caldwell, Motion carried 5-0

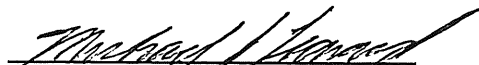
Leonard presented Pay application # 6 from Phase 1 and #5 from Phase 2 for completed at Arroyo Trails by Georges Landscaping LLC in the total amount of \$49, 514.13. Motion by Commissioner Clower second by Commissioner Babich to approve payment to Georges Landscape LLC in the amount of \$49,514.13. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Babich, Caldwell, Motion carried 5-0.

ADJOURN TO CLOSED SESSION

Motion by Commissioner Clower second by Commissioner Geldean to adjourn to Closed Session at 5:55 p.m. for 5 ILCS 120/1(c)(5) Purchase or lease of real estate for the public body and 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. 5 ILCS 120/1 (c) (12) Semi-Annual Review of Closed Session Meeting Minutes. Upon a roll call vote, the following Commissioners voted aye: Geldean, Lehman, Clower, Babich, Caldwell, Motion carried 5-0

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Geldean, second by Commissioner Clower adjourn the meeting at 6:22 p.m. All ayes, motion carried.



Michael J Leonard
Secretary