

CHANNAHON PARK DISTRICT

Minutes of the May 24,2021 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by Vice President Geldean at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Clower, Geldean, Lehman, Babich

COMMISSIONERS ABSENT: Caldwell

STAFF PRESENT: Leonard, Knutson, Munkvold, Huber, Mensik

GUESTS PRESENT: Tim Gavin Lauterbach & Amen

Everyone presents at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the April 21, 2021, Regular Board Meeting were presented for approval. Motion by Commissioner Babich second by Commissioner Clower to approve the minutes of the Regular Board Meeting for April 21, 2021. All Commissioners present voted aye: motion carried.

The Minutes of the May 6,2021 Special Board meeting were presented for approval. Motion by Commissioner Babich second by Commissioner Clower to approve the minutes of the Special Board Meeting for May 6, 2021. All Commissioners present voted aye: motion carried.

CORRESPONDENCE

E-mail from a resident about DuPage Park and its status of repair.

PUBLIC COMMENT

No Public Comment

COMMISSIONER'S REPORTS

Nothing to report.

TREASURER'S REPORT

Superintendent of Finance & Human Resources Munkvold reported on our current financial status. May was a very good month, the Golf course is doing well even with cart path project, and Recreation is rebounding after COVID.

Munkvold presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Lehman second by Commissioner Babich to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted. aye: Babich, Clower Geldean, Lehman with one absences Caldwell. Motion carried 4-0 with one absence.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Leonard updated the Board on the sale of Skateland. A status hearing on May 19th was attended by Leonard and Commissioner Caldwell where closing arguments were heard from both sides. Each side was to prepare an order, due by May 24th and the judge would make a ruling after, with no date indicated.

Leonard next updated the Board on the Building permit from the Village for the Clubhouse remodel. The Village is now saying that the building needs to have a sprinkler system installed. Leonard will keep the Board apprised of the final decision from the Village's Fire Safety Consult.

The district is looking to follow the Villages lead in the annexation of Creekside Estate off Bell Road. It has been the practice in the past to annex property within the Village limits. The tax income would be welcome. In addition, the retention pond for the sub-division will slow the water running into ravine on the Arroyo Trails property.

The earmark funding from Congressman Kitzinger did not come thru for the district, the funds were sent to YMCAs within the Congressman's District. Mr. Kitzinger encourages us to file again in 2022.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

Mensik reported all the donor signs have been ordered. Looking to do more fish sponsors, and a sign of every donor of \$1,000.00 with historical facts of how the park came to be.

The Foundation is having their donor presentation on August 28th at the new pavilion at Arroyo.

STAFF REPORTS

Director of Golf Huber reported that we had taken delivery of the temporary buildings for Golf operations, with all necessary renovations we will have a savings of roughly \$35,000 with the building becoming revenue generator after the renovations are completed. Course conditions are doing great, cart path project is moving along with just the front 9 left. Patrons have had positive feed back for update to cart path. The were expecting a financial impact by the cart path project, but we are up \$18,000 of 2019. Commissioner Lehman had positive feed back from patrons about reinvesting into the course. Leonard wants the Board to be opened to golf revenues being used to reinvest in the course. Huber reported that staffing issues had been resolved.

Marketing Manager Mensik reported for the 50th Anniversary we are moving forward with the time capsule made possible by a grant from Chuck Szoke. Creating a book of special times, the community had with the Park District, and other pop culture items. The Joint event with the Village is moving forward with the Potato Fest. Fireworks, food trucks, band, and old fashion picnic games. While researching for the Anniversary, some fun fact were found, we have held a Daddy/Daughter event from 1990-2020. The August 13 our actual Anniversary, will take place during the Fest, and we will have individually wrapped cookie with our logo on it to pass out. A Story walk will be installed at the Arroyo Trails sponsored by the library. The Township may sponsor a permanent story walk signs.

Superintendent of Recreation and Facilities Knutson reported that registration has started in May, staff are working hard to staff the pool and camp. Our first movie in the park is scheduled for this week at Henneberry Park, with plans to move around the community, with possible food vendors. Fitness center memberships are down, and we are not gaining any new memberships. In addition, we are not selling a lot of pool passes with all the limitations to date. May program revenues are tracking high numbers right now, hoping for a hot summer.

Munkvold reported the OSLAD audit is in process.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Tim Gavin from Lauterbach & Amen presented the 2020 Comprehensive Annual Financial Report for 2020. An unmodified opinion was given by the Auditors. A change in net position was increased in 2020, with the overall fund balance was positive, restrictions on the fund balances was mainly due to the Capital project fund. The Golf fund showed an increase in net position, with a \$300,000 improvement from 2019. The Management letter contained a recommendation to continue to improve the Golf Fund. Motion by Commissioner Lehman, second by Commissioner Clower to accept the 2020 Comprehensive Annual Financial Report and to put on file with the Counties. Upon a roll call vote, the following Commissioners voted aye: Babich, Clower Geldean, Lehman with one absences Caldwell. Motion carried 4-0 with one absence. Leonard reviewed with the Board the Management letter and reviewed the status of each recommendation.

Leonard reviewed the Canvass for the April 6, 2020, Consolidated Election results, Ronald Lehman and Robert Babich were re-elected for new terms. Ronald Lehman stated his Oath of Office, Robert Babich then recited his Oath of Office.

Reorganization of the Board of Commissioner was then done.

Nomination for President was given by Commissioner Geldean for Commissioner Caldwell. Motion by Commissioner Geldean, second by Commissioner Babich to approve Chris Caldwell as President. All Commissioners present voted aye: motion carried.

Nomination for Vice President was given by Commissioner Babich for Mike Geldean. Motion by Commissioner Babich, second by Commissioner Lehman to approve Mike Geldean as Vice President. All Commissioners present voted aye: motion carried.

Nomination for Treasurer was given by Commissioner Clower for Ron Lehman. Motion by Commissioner Clower, second by Commissioner Geldean to approve Ron Lehman as the Treasurer. All Commissioners present voted aye: motion carried.

Motion by Commissioner Lehman, second by Commissioner Babich to appoint Mike Leonard as the Board Secretary. All Commissioners present voted aye: motion carried.

Motion by Commissioner Lehman second by Commissioner Clower to appoint Ancel Glink as the Legal Counsel. All Commissioners present voted aye: motion carried.

Motion by Commissioner Babich second by Commissioner Clower to appoint Lauterbach and Amen the District Auditors. All Commissioners present voted aye: motion carried.

Motion by Commissioner Clower second by Commissioner Babich to designate CIBC, Merchant and Manufactures, Busey Bank and BMO Harris as Financial Depositories for the Park District. All Commissioners present voted aye: motion carried.

Leonard will move forward with Annexation of Creekside Estates; the Board will be notified of the possible tax benefit and park site property.

Leonard reviewed the invoice presented for approval to pay Williams Architects April Invoice #0020358 in the amount of \$16,500.24 for Professional Services rendered for Heritage Bluffs Clubhouse. Motion by Commissioner Lehman, second by Commissioner Babich to approve the payment to Williams Architects for \$16,500.24. Upon a roll call vote, the following Commissioners voted aye: Babich, Clower Geldean, Lehman with one absences Caldwell. Motion carried 4-0 with one absence.

Leonard reviewed the invoice presented for approval to pay Williams Architects April Invoice #0020359 in the amount of \$27,837.42 for Professional Services rendered for Tomahawk Aquatic Center. Motion by Commissioner Clower, second by Commissioner Babich to approve the payment to Williams Architects for \$44,680.15. Upon a roll call vote, the following Commissioners voted aye: Babich, Clower Geldean, Lehman with one absences Caldwell. Motion carried 4-0 with one absence.

Leonard reminded the Board of the tour of Parks, Saturday June 5th at 8:00 am. Leonard directed staff to create a list of critical infrastructure need, added value to existing facilities, and new ideas to prioritize for a possible referendum.

Leonard next reviewed the CDC guidelines with regards to mask wearing. Commissioner Babich questioned the use of screens at fitness center.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Clower, second by Commissioner Babich adjourn the meeting at 6:32 p.m. All ayes, motion carried.



Michael J Leonard
Secretary