

CHANNAHON PARK DISTRICT

Minutes of the June 28,2021 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by President Caldwell at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Clower, Geldean, Lehman, Babich, Caldwell

COMMISSIONERS ABSENT: None

STAFF PRESENT: Leonard, Knutson, Munkvold, Huber, Mensik

GUESTS PRESENT: None

Everyone presents at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the May 24, 2021, Regular Board Meeting were presented for approval. Motion by Commissioner Geldean second by Commissioner Clower to approve the minutes of the Regular Board Meeting for May 24, 2021. All Commissioners present voted aye: motion carried.

The Minutes of the June 5, 2021, Special Board meeting were presented for approval. Motion by Commissioner Clower second by Commissioner Lehman to approve the minutes of the Special Board Meeting for May 6, 2021. All Commissioners present voted aye: motion carried.

CORRESPONDENCE

Carey Park Foundation sent a note of thanks to a foursome of Golf for their Foundation.

PUBLIC COMMENT

No Public Comment

COMMISSIONER'S REPORTS

Commissioner Babich thanked Pat Fox and Mike Leonard for giving the tour of the Parks and appreciate all hard work put into the tour. Commissioner Caldwell second the Thank you

TREASURER'S REPORT

Superintendent of Finance & Human Resources Munkvold reported on our current financial status is looking great, the district received the first installment for Property taxes, not reflected in current documents, the Executive Director Leonard and Munkvold will review if we can pay off the note early, CIBC has indicated that there is no penalty to paying off early. Munkvold reviewed with the Board the impacts of Minimum wage increase on payroll and the employment numbers compared to years past. Munkvold compared Recreation incomes to 2019 and some kudos to Golf for their positive numbers.

Munkvold presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Lehman second by Commissioner Clower to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted. aye: Babich, Clower Geldean, Lehman, Caldwell. Motion carried 5-0 no absences.

EXECUTIVE DIRECTOR'S REPORT

Leonard presented an updated project schedule in the board packet; the golf course construction was delayed due to the outside wall and the communication tower depth of concrete; rain has also delayed the project. The Fire Department, the Village and the District all met today and agreed on a location for the sprinkler system. Still waiting on the restoration of the Cart path, which has been delayed by rain. Commissioner Caldwell questioned the bathrooms situation and additional signage for the beverage trailer and directions to tee boxes. Commissioner Lehman wanted to know who was doing restoration work, which is Georges Landscape which does great work but on their own timetable.

The District received a notice of appeal of the sale of Skateland, Tubro has requested a meeting with George McCoy to see if they can come to an agreement on side property. The meeting is scheduled for this week.

The SRJC agreement between Joliet Park District and Channahon is at the lawyers with the hope to come in front of the Board for approval in the next couple of months. We will be creating a new position for a Special Recreation staff member.

Leonard is requesting a deferral to going to Bid on Tomahawk Aquatic Center until the Fall of 2022. The reason for the delay is to apply for an OSLAD grant which we could receive \$400,000 for the project. In addition, we can resubmit to Congressman Kinzinger for federal earmark monies. The project will be deferred for one year, with no changes to the plan to do the project. We will be submitting a grant writing proposal. Commissioner Lehman wanted a review of timeline for submittal of the grant and award of grant. One more year of capital project budget would help an overage and open us to the possibility to work on park projects. The fact that we would only have one project going this year is positive. Commissioner Caldwell questioned if we needed a bid, with an answer that we submit a conceptual design and costs. What else do we need to stay in front Kinzinger monies, Leonard proposed that the Board President and himself meet with the Congressman, and other state representatives.

Leonard reported the retention pond installed at Creekside Estates is really helping the speed of water that flows into the Ravine at Arroyo Trails.

Leonard updated the Board on the division of property for the Fieldhouse and the School District that the agreement is at the Lawyers.

The annexation of Creekside properties on the agenda for approval tonight, which will generate an additional \$40,000 in property taxes annually. With \$90,000 in impact fees.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

The fish maybe in, but if not very shortly, the cedar signs will be delivered this week. The main Arroyo Trails sign should also go in soon.

Putts and Suds registrations begins October 1st, with sponsorship beginning in September. We learned over the weekend that Chapins will be closing and selling the property. Carrie is working to find an additional space for the event.

The Foundation Fall event will be October 23rd which is a photo scavenger hunt.

Next Foundation Board meeting July 13th.

We may have the delivery of the pavilion before the donor event.

STAFF REPORTS

Superintendent of Recreation and Facilities Knutson reported the pool was doing well until the tropical rain hit. The pool and day camp started over with new staff members this season we are competing with all warehouses in the community for the College kids. Our number at the fitness center have leveled off and we are at 50% of our budget. New spinning bikes are in. A shoutout to Paulina and Kaitlyn for Day Camp numbers and program revenues it is comparative to 2019. Lots of programs running, even a summer men's basketball league. Pickle Ball has had to move outdoors as it is our camp emergency site. We are struggling getting the Movie screen out to use to do winds and weather.

Marketing Manager Mensik reported the 50th Anniversary campaign is underway. The community event that we are doing with the Village and Library has moved to Central Park, with no fireworks but a captive audience after soccer. September 18, 2:00 start, on Village property and by Tomahawk Aquatic center with a car show on the little kids' soccer field. The event will be called Potato Fest, after the rocks that are found on in the Village that look like potatoes. Abby has been busy with social media with two posts a day. In the Board packet there is a link to a new sponsor page which is on our website.

Commissioner Lehman questioned the status of the July 4th celebration, which will include fireworks, food vendors and a band.

Munkvold updated the Board on Staff Appreciation month, with giveaways of Bucket Hat, Milk way bar, goldfish crackers and a breakfast.

Director of Golf Huber reported to the Board on the status golf with a busy course, junior golf leagues as at capacity, intro to golf is full. Comparison from 2021 \$30,670 better than 2019 \$44,008 better than 2018, \$20,152 better than 2017. Busy weekends with a little fall back from 2020. By the end of June, we should be in the black to start to build the reserves for the shoulder months. We received the 300-gallon sprayer, and our bank mower will be delivered on Friday. The greens roller is still an August delivery. Abigail has been very good at keeping our public informed of construction issues and changes. We moved into our temporary homes without any issues, fencing will be surrounding the old building. A shoutout to Pat Fox for getting us up an running in the concession building. Today we finished moving out of the clubhouse officially, with a few minor items to save. A shoutout to Bill to get us up and running with all the IT needs and keeping items for moving forward to save costs.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Leonard reviewed the annexation of Creekside Estates. Motion by Commissioner Geldean, second by Commissioner Clower to approve the annexation Ordinance for Creekside Estates. Upon a roll call vote, the following Commissioners voted aye: Babich, Clower Geldean, Lehman Caldwell. Motion carried 5-0 with no absences.

Leonard reviewed the invoice presented for approval to pay Corporate Construction May Invoice #202082-1371 in the amount of \$44,639.24 for Construction Management Services rendered for Heritage Bluffs Clubhouse. Motion by Commissioner Lehman, second by Commissioner Clower to approve the payment to Corporate Construction for \$44,639.24. Upon a roll call vote, the following Commissioners voted aye: Babich, Clower Geldean, Lehman Caldwell. Motion carried 5-0 with no absences.

Leonard reviewed the invoice presented for approval to pay J&R Asphalt pay application #1/Invoice 3527 in the amount of \$208,183.37 for Cart Path construction at Heritage Bluffs Clubhouse. Motion by Commissioner Clower, second by Commissioner Babich to approve the payment to J&R Asphalt for \$208,183.37. Upon a roll call vote, the following Commissioners voted aye: Babich, Clower Geldean, Lehman Caldwell. Motion carried 5-0 with no absences.

Leonard reviewed the invoice presented for approval to pay Williams Architects April Invoice #0020407 in the amount of \$3,188.22 for Professional Services rendered for Heritage Bluffs Clubhouse. Motion by Commissioner Babich, second by Commissioner Clower to approve the payment to Williams Architects for \$3,188.22. Upon a roll call vote, the following Commissioners voted aye: Babich, Clower Geldean, Lehman Caldwell. Motion carried 5-0 with no absences.

Leonard reviewed the invoice presented for approval to pay Williams Architects May Invoice #0020408 in the amount of \$22,197.84 for Professional Services rendered for Tomahawk Aquatic Center. Motion by Commissioner Lehman, second by Commissioner Clower to approve the payment to Williams Architects for \$44,680.15. Upon a roll call vote, the following Commissioners voted aye: Babich, Clower Geldean, Lehman Caldwell. Motion carried 5-0 with no absences.

ADJOURN TO CLOSED SESSION

Motion by Commissioner Clower second by Commissioner Geldean to adjourn to Closed Session at 5:49 p.m. for 5 ILCS 120/1(c)(5) Purchase or lease of real estate for the public body and 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/1 (c) (12) Semi-Annual Review of Closed Session Meeting Minutes Upon a roll call vote, the following Commissioners voted aye: Babich, Clower Geldean, Lehman Caldwell. Motion carried 5-0 with no absences.

RECONVENE TO OPEN SESSION

Motion by Commissioner Lehman, second by Commissioner Geldean to leave Closed Session at 5:26 pm All Commissioners voted aye; motion carried.

After reviewing the Closed Session Meeting Minutes that have been previously closed the following are released for public inspection'

April 22, 2019, Closed Session Meeting Minutes
October 28, 2019, Closed Session Meeting Minutes
November 4, 2019, Closed Session Meeting Minutes
November 25, 2019, Closed Session Meeting Minutes
December 16, 2019, Closed Session Meeting Minutes
July 27, 2020, Closed Session Meeting Minutes

Motion by Commissioner Lehman second by Commissioner Clower to release the said Closed Session Meeting Minutes as listed above. All Commissioners voted aye; motion carried.

Closed Session Meeting minutes will remain closed until further notice are

February 25, 2019, Closed Session Meeting Minutes
July 22, 2019, Closed, Session Meeting Minutes
January 27, 2020, Closed Session Meeting Minutes

Motion by Commissioner Babich second by Commissioner Clower to keep the said Closed Session Meeting Minutes as listed above closed. All Commissioners voted aye; motion carried.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Clower, second by Commissioner Geldean adjourn the meeting at 6:21 p.m. All ayes, motion carried.



Michael J Leonard
Secretary