

CHANNAHON PARK DISTRICT

Minutes of the April 26, 2021 Regular Meeting of the Board of Commissioners

CALL TO ORDER

The meeting was called to order by Commissioner Caldwell at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Caldwell, Clower, Geldean, Lehman

COMMISSIONERS ABSENT: Babich

STAFF PRESENT: Leonard, Knutson, Munkvold, Huber, Mensik

GUESTS PRESENT: None

Everyone presents at the meeting recited the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the March 22, 2021, Regular Board Meeting were presented for approval. Motion by Commissioner Geldean second by Commissioner Clower to approve the minutes of the Regular Board Meeting for March 22, 2021. All Commissioners present voted aye: motion carried.

CORRESPONDENCE

E-mail from a resident about DuPage Park and its status of repair.

PUBLIC COMMENT

No Public Comment

COMMISSIONER'S REPORTS

Nothing to report.

TREASURER'S REPORT

Superintendent of Finance & Human Resources Munkvold reported that our current financial status is good. January, February, and March are normally quiet, but the money looks good Golf and Recreation are making positive strides, with a reserve at the end on April \$200,000. With a balance on our Promissory note of \$220,000, we hope to have paid off as soon as tax monies are received. The tax monies are delayed due to the Counties extending the deadline of payments due.

Munkvold presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Clower second by Commissioner Lehman to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower Geldean, Lehman with one absence Babich. Motion carried 4-0 with one absence.

EXECUTIVE DIRECTOR'S REPORT

May will be our annual business meeting after the election cycle, reorganization of Board, declaration of Banks, and appointment of Auditor and Legal Counsel.

Executive Director reviewed with the Board the status of the separation of property for the Field house property. There will be a need in the coming months for Joint Boards to meet to agree on the division of property and intergovernmental agreement.

In the Board packet is an update to the Capital Project schedule.

A need to schedule a special Board meeting on May 6th for approval of Spin Bikes and the approval of the Bids for Clubhouse project after Corporate Construction review the documents. The meeting will be held at 5:00 pm.

Sale of Skateland hearing was attended by Commissioner Caldwell and Executive Director Leonard. McCoy's is protesting the sale due to the District not taking his higher bid. The Judge is to rule on if it is in the best interest to sell it, not if the highest bid. Commissioner Caldwell added the Judge allowed McCoy's attorney to present case law proving that the Judge can rule on the bid issue, the results will be available in two weeks.

Leonard let the Board know that there is Federal funding now available. Adam Kinsinger was notified of our projects that the District is requested funding. The American Rescue Plan, working with Will County to distribute some funds to Special Districts.

PEOPLE FOR CHANNAHON PARKS FOUNDATION

The entrance of the trail design was reviewed with the Board.

Foundation is planning a donor appreciation dinner at the pavilion on August 28th two recipients for the Exxon Mobil Philanthropic Award have been notified and are available.

Putts and Suds has been secured at Chapins, and the committee will be meeting in June.

Scavenger hunt event is being researched as a possible fund raiser.

The donor database has been a work in progress, the database will allow donors to donate right on site as well as see any donations they have already made. It will be a useful tool to Foundation Board members for history on possible future donors.

Next meeting is July.

STAFF REPORTS

Superintendent of Recreation and Facilities Knutson reviewed with the Board the status of purchasing spin bikes for Arrowhead. A test bike was brought in to try, with a request for purchase at the May 6th Special Board meeting.

Sports teams are up and running, a new brochure is coming out soon. The swimming pool continues to be a wildcard, we will be a 50% capacity, with a reservation system. As of right

now the CDC is asking for masks on the deck. We will be able to run lessons but with a smaller capacity. We have been in contact with the IDPH, and they have not given us any new information on how the pool will operate this year.

Our next goal is to manage the 4th of July.

Marketing Manager Mensik stated the new brochure comes out May 5th. We started using the phrase "bringing people back together". Working on the 50th Anniversary with a map of District with history of parks on it, the light pole signs should be delivered this week.

The Annual report will be ready to go out soon.

Director of Golf Huber stated the golf course numbers are off to a good start, comparing numbers to 2019 numbers. We moved into regular season rates last week.

We are now entering a new partnership agreement with Callaway with a potential to receive 23% off wholesale, which will increase our overall profit on merchandise.

Tuesday is our Bid opening for construction of the Clubhouse.

The Cart path contractor took a tour of the facility, path construction will be completed in two phases, working 9 holes at a time. Once construction starts the project should be completed in two weeks, weather depending.

Staffing is still a struggle in the Grille room. Maintenance and Shop is almost fully operational.

Leonard expressed concern with the supply shortages and costs of lumber for the Bids on construction. Hoping for the best.

Leonard reviewed the need for traffic calming to slow down drivers at the entrance to the Park by Segno Park.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Leonard presented for approval the bid from Integral Construction for the installation of the Picnic pavilion at Arroyo trails in the amount of \$15,320. Motion by Commissioner Lehman, second by Commissioner Clower to approve Integral Construction installation of the picnic pavilion for \$15,320. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower Geldean, Lehman with one absences Babich. Motion carried 4-0 with one absence.

The purchasing of the pavilion will be bought through a Buy Board National Purchasing Cooperative Interlocal Participation Agreement. Motion by Commissioner Clower, second by Commissioner Geldean to approve participation in Buy Board Nation Purchasing Cooperative as presented. All Commissioners present voted aye: motion carried.

Leonard presented to the Board the purchasing of the Pavilion from Romtec thru the above-mentioned cooperative purchasing agreement in the amount of \$82,674.64. Motion by Commissioner Geldean, second by Commissioner Clower to approve purchase from Romtec in the amount of \$82,674.64 as presented. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower Geldean, Lehman with one absences Babich. Motion carried 4-0 with one absence.

Leonard reviewed the need for upgrade and install equipment for link-to-link towers on Field House. Motion by Commissioner Lehman, second by Commissioner Clower to approve the hiring of Entre Computer Solution to upgrade equipment on the Field House for a not to exceed amount of \$7,000.00 Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower Geldean, Lehman with one absences Babich. Motion carried 4-0 with one absence.

Leonard presented a proposal for Design Perspective to provide Professional services for the Arroyo Trails Boardwalk extension in the amount of \$13,500. Motion by Commissioner Geldean second by Commissioner Clower to approve the contract with Design Perspectives in the amount of \$13,500. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower Geldean, Lehman with one absences Babich. Motion carried 4-0 with one absence.

Leonard presented a proposal for Design Perspective to provide Professional services for the Aux Sable Park site in the amount of \$10,500. Motion by Commissioner Geldean second by Commissioner Lehman to approve the contract with Design Perspectives in the amount of \$10,500. Upon a roll call vote, the following Commissioners voted aye: Caldwell, Clower Geldean, Lehman with one absences Babich. Motion carried 4-0 with one absence.


Leonard reviewed the invoice presented for approval to pay Williams Architects March Invoice #0020312 in the amount of \$12,919.19 for Professional Services rendered for Heritage Bluffs Clubhouse. Motion by Commissioner Clower, second by Commissioner Geldean to approve the payment to Williams Architects for \$12,919.19. Upon a roll call vote, the following Commissioners voted aye: Lehman, Clower, Caldwell Geldean, not present to vote Babich, Motion carried 4-0 with one absence.

Leonard reviewed the invoice presented for approval to pay Williams Architects March Invoice #0020313 in the amount of \$44,680.15 for Professional Services rendered for Tomahawk Aquatic Center. Motion by Commissioner Geldean, second by Commissioner Clower to approve the payment to Williams Architects for \$44,680.15 Upon a roll call vote, the following Commissioners voted aye: Lehman, Geldean, Clower, Caldwell, not present to vote Babich, Motion carried 4-0 with one absence.

Leonard requested from the Board a date for a tour of Parks, Saturday June 5th at 8:00 am was the agreed upon date and time.

ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Clower, second by Commissioner Geldean adjourn the meeting at 5:41 p.m. All ayes, motion carried.



Michael J Leonard
Secretary