

## CHANNAHON PARK DISTRICT

### Minutes of the July 26,2021 Regular Meeting of the Board of Commissioners

#### CALL TO ORDER

The meeting was called to order by Vice President Geldean at 5:00 p.m. at the Park District offices. Roll call for attendance was taken.

COMMISSIONERS PRESENT: Clower, Geldean, Lehman, Babich

COMMISSIONERS ABSENT: Caldwell

STAFF PRESENT: Leonard, Knutson, Munkvold, Huber, Anderson, Cole

GUESTS PRESENT: Gregory Gomez, Eilleen Koran Eagle Scouts

Everyone presents at the meeting recited the Pledge of Allegiance.

#### APPROVAL OF MINUTES

The minutes of the June 28, 2021, Regular Board Meeting were presented for approval. Motion by Commissioner Babich second by Commissioner Clower to approve the minutes of the Regular Board Meeting for June 28, 2021. All Commissioners present voted aye: motion carried.

#### CORRESPONDENCE

None at this time.

#### PUBLIC COMMENT

Park Planning Manager Cole introduced Gregory Gomez to the Board and outlined his achievement of the Eagle Scout project with 180 service hours to install benches at Arroyo Trails. Cole next introduced Eilleen Koran who outlined her Eagle Scout project that created a pollinator garden at Arroyo Trails, with a seed exchange program of native plants. Executive Director Leonard thanked both Scouts for hard work and dedication to their projects and for choosing Arroyo Trails.

Leonard gave Kudos to Daryl Cole for handling all the community service projects and handling all Park Planning needs.

#### COMMISSIONER'S REPORTS

Commissioner Babich thanked both Gregory Gomez and Eillen Koran for completing their Eagle Scout project at Arroyo Trails. He thanked Daryl Cole for continuing to make Eagle Scout projects important in our community.

#### TREASURER'S REPORT

Superintendent of Finance & Human Resources Munkvold reported on our current financial status is looking great. The district has only received 39% of tax monies to date, normally this time of year we have over 50% of taxes received. The Counties have adopted multiple payment dates and extended the deadlines for property tax payment. Recreation is looking great, with a

possibility of transfer more than \$100,000 budgeted to Capital. Golf is doing great with a July 15<sup>th</sup> numbers showing \$50,000 positive compared to negative \$2,000 in 2020. Capital project fund balance will show negative all year since we are working thru our fund balance. After research we have a possibility of a positive cash balance at the end of 2021, with a possibility of a tax anticipation warrant strictly for Cash flow issue of 200,000 to 400,000 but will wait till last possible moment to make decision.

Munkvold presented the monthly Treasurer's Report and reviewed the outstanding bills. Motion by Commissioner Lehman second by Commissioner Babich to accept the monthly report and authorize payment of outstanding bills. Upon a roll call vote, the following Commissioners voted. aye: Babich, Clower Geldean, Lehman; not present to vote Caldwell. Motion carried 4-0 with one absence.

#### EXECUTIVE DIRECTOR'S REPORT

Leonard announced that we no longer own Skateland, Tobro who now owns it is moving forward with the indoor/outdoor pickle ball courts.

The SRJC agreement with Joliet and Channahon has passed thru our lawyers and is now in the hands of Joliet and their lawyers. We hope that we will have the agreement for August meeting final approval from the Board.

The Fieldhouse separation from School District 17 is in process, with a meeting that was scheduled earlier today. We are trying to separate the convenance and the management agreement in this process. The plan is to have in front of the Board in September.

A Clubhouse change order is in the Board packet for Kuyper's Brothers, Corporate Construction asked for consideration since the vendor forgot to ask for allowances. Kuyper Brothers asked for \$10,000 and we compromised with \$5,000.

Tomahawk Aquatic Center open house will be held August 5<sup>th</sup> at 6:30-7, where we solicit input from the community for the renovation project. Commissioner Babich asked for clarification on how we are contacting the public, mailing will be going out as well as social media.

Update on Dr. Greenlaw's property that they are still in discussions with the Forest Preserve. We have property in Ravine phase 3, with a possibility of the Forest Preserve purchasing phase 3 land which will allow access to property for active recreation. Very positive direction.

The Festival Dinner is Tuesday August 11<sup>th</sup> at 6:00 p.m. Commissioners and guests are invited to attend.

A reminder for OMA training to be completed by Commissioner Babich and Lehman.

#### STAFF REPORTS

Director of Golf Huber reported that 6 inches of rain in the end of June put a damper on breaking even in the Golf Fund.

Interior demo has been completed on the Clubhouse and the interior walls have started to be constructed, the floor is being poured on new bar addition, steel installation for vertical construction will start this week. Huber has reminded staff to be patient with questions on the Clubhouse expansion as visitors are seeing it for the first time. July numbers are \$7,456 higher to date from 2020. Food and Beverage has seen a little bit of hit now working out of the temporary building. Abigail's marketing continues to keep golfer posted on construction and changes to the course, while keeping interest engaged. Grounds crew has been challenged with the changes in weather, Huber has challenged the staff to work on bunkers, greens roller has had a positive feedback, and to think differently by thinking of the small things not just big things.

Marketing Coordinator Anderson reported that fall guide is underway, and is scheduled for delivery the last week of August. 50<sup>th</sup> Anniversary event is underway and will be held at the Festival on August 13<sup>th</sup>, Color run, family fun stage, custom cookies with our logo. Sponsor website is up and running. Social media we hit a high of 8,000 followers, Heritage Bluff and Tomahawk Aquatic followers are at the same level. Focus is on fall events, soccer, preschool, and flag football. Mensik will be doing a presentation at Township for sponsorship of the storybook walk at Arroyo.

Superintendent of Recreation and Facilities Knutson reported that summer is wrapping up at camp and swim lesson next week. 750 kids went thru swim lessons, camp has been strong. Soccer and flag football registration is going great. Men's basketball league is finishing up. A pickleball tournament will be held during the fest on the outdoor courts with a rain location at the Fieldhouse. Pool got off to a horrible start, with not a lot of open days in June, we didn't hit our pool pass numbers this year, related to COVID, but have had a safe summer. The fitness center is still running at 50%, which we are hearing is good considering the COVID shutdowns, with the hope, that cold weather will see a pickup in membership. Commissioner Lehman inquired if there was a race at the festival, which will be the color fun run.

Munkvold reported the bucket hats were a staff give away this week with a strong approval. One more week of staff appreciation of Milky Way Bars. The Business office staff moves into Festival mode next week. Leonard recognized Munkvold for the Staff Appreciation month and the business office with positive feedback.

#### PEOPLE FOR CHANNAHON PARKS FOUNDATION

The donor signs are up at Arroyo, donor appreciation will be held on August 28<sup>th</sup>, with the hope that the shelter will be complete.

Escape the trail is the fall fundraiser and is work in process. October 14<sup>th</sup> is the next Foundation Board meeting. Commissioner Lehman wanted an update on the donor fish, Leonard is investigating a possible correction to concrete around fish. Lehman also wanted to know if there would be a Foundation booth at the Festival, Leonard felt that we could set up at the Donor Appreciation event other fundraising ideas.

#### OLD BUSINESS

Nothing to report.

#### NEW BUSINESS

Leonard reviewed the invoice presented for approval to pay Corporate Construction June Invoice #202082-1376 in the amount of \$21,144.90 for Construction Management Services rendered for Minutes of the July 26, 2021, Channahon Park District Board Meeting  
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Heritage Bluffs Clubhouse. Motion by Commissioner Lehman, second by Commissioner Babich to approve the payment to Corporate Construction for \$21,144.90. Upon a roll call vote, the following Commissioners voted. aye: Babich, Clower Geldean, Lehman; not present to vote Caldwell. Motion carried 4-0 with one absence.

Leonard reviewed the invoice presented for approval to pay Lo Destro pay application #1/Invoice 2021105-001 in the amount of \$30,906 for construction at Heritage Bluffs Clubhouse. Motion by Commissioner Clower, second by Commissioner Babich to approve the payment to Lo Destro for \$30,906.00. Upon a roll call vote, the following Commissioners voted. aye: Babich, Clower Geldean, Lehman; not present to vote Caldwell. Motion carried 4-0 with one absence.

Leonard reviewed the invoice presented for approval to pay Excel Electric pay application #1/invoice #125555 in the amount of \$5,061.82 for electrical services rendered for Heritage Bluffs Clubhouse. Motion by Commissioner Babich, second by Commissioner Clower to approve the payment to Excel Electric for \$5,061.82. Upon a roll call vote, the following Commissioners voted. aye: Babich, Clower Geldean, Lehman; not present to vote Caldwell. Motion carried 4-0 with one absence.

Leonard reviewed the change from Corporate Construct to amend bid package of Kuyper Brothers concrete and installation in the amount of \$5,000.00. Motion by Commissioner Lehman, second by Commissioner Clower to approve the change as presented. Upon a roll call vote, the following Commissioners voted. aye: Babich, Clower Geldean, Lehman; not present to vote Caldwell. Motion carried 4-0 with one absence.

#### ADJOURNMENT

With no further business to come before the Board, Motion by Commissioner Clower, second by Commissioner Babich adjourn the meeting at 5:56 p.m. All ayes, motion carried.



Michael J Leonard  
Secretary